

REGULAR MEETING OF THE BOARD OF DIRECTORS

January 18, 2023 1:00 p.m. NBWA Conference Room & Zoom

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The meeting was called to order at 1:00 pm by Chairman Handler. Director Wilson, Director Hickey and Director Sims were present in the conference room.

Also present in the conference room was Manager Bruce Halverson, Executive Assistant Keri Scott, and prospective Director, Mellissa Mumey.

There were no other members of the public present in the conference room and no members of the public joined the zoom meeting.

WELCOME TO VISITORS

OATH OF OFFICE

Mellissa Mumey accepted her appointment to Director Position #3, fulfilling the remainder of Owen Nicholson's term, and performed her Oath of office

MINUTES

Director Wilson made a motion to approve the minutes of the November 16th, 2022 regular meeting. The motion was seconded by Director Sims and passed unanimously.

FINANCIAL REPORT

Director Sims made a motion to approve the financial report for the month ending October 31st, 2022. The motion was seconded by Director Hickey and passed unanimously.

Director Sims made a motion to approve the financial report for the month ending November 30th, 2022. The motion was seconded by Director Hickey and passed unanimously.

UNFINISHED BUSINESS

No unfinished business

NEW BUSINESS

Appoint Personnel Committee

Director Position 4, Jim Hickey, and Director Position 5, Mike Sims are up to serve on the 2023 Personnel Committee. Director Sims recused himself. Next in line, Position 1, John Handler will fulfill, the board representation on the 2023 Personnel Committee.

May Elections

Director Position 4, John Handler; and Director Position 2, David Wilson; are up for reelection. The SEL190 forms are due to the county clerk by March 16th and election day is May 16, 2023.

Accuity Audit Report

Accuity reported no significant findings. There were no questions from the board to be submitted to Accuity.

The board congratulated Manager Halverson, Executive Assistant Scott, and the team at NBWA.

MANAGER'S REPORT

Permit Renewal: DEQ has our new NPDES permit application. The only request was for some flow data which we provided them. We should see the approved permit by March.

River Levee Maintenance: We have received the "proposed" approval for the levee work. Now we wait for the actual approved permit. We will need to ask for a variance because ODFW wants us to do the work between November and February, however, that is the worst time of year to attempt the work. In addition, DSL have required that we plant 256 willows in with the rock. Currently, the average price for these is \$2.00-\$8.00 per plant and the outfit supplying them would need to be notified thirty days in advance to fulfill the order. That would put us too far into February to accomplish the project within their requested timeframe. We are going to ask to do the work in the summer months although that will also require extra precautions because of fish and wildlife. The quote for the cost of applying for the variance is ~\$20,000. It may be time to reassess the need to complete this proactive project.

The Board consensus was that we do not apply for the variance and put the project on hold until we are closer to November. Bruce will meet with the engineers and discuss priority and timeline for the project. Bruce will contact the Port and Sunset Drainage District to let them know we have put the project on hold while we focus on our sewer capital projects for 2023.

River Gauge: After two and a half months, we finally got a response from USGS about the river gauge on the bridge. After it was installed, they realized it would be out of range for tidal information about 40% of the time. On December 27th, they ordered the necessary extended range instrument. We are now looking at a completion date in Spring/Summer of 2023.

Wheeler North Upgrade: Kennedy Jenks has provided us with the project plans and specifications at 30% completion, along with their cost estimate for the project. Right now, including the substantial work in the pump station and a new pipe burst six-inch force main, the project is estimated at \$1,330,000.00. We are hoping, as was the case with the administration building force main upgrade, it won't be that much by the time the work begins in summer of 2023.

State Park Upgrades: We had a phone conference with the State Park and they discussed the upgrades they are planning for the Nehalem Bay State Park. I have enclosed those proposed additions. The reason for the meeting was to ask for SDC relief. We will discuss these additions and what it means for NBWA at the meeting.

At this time the Board consensus was to deny the request for SDC relief. If the State Park would like to contest this decision, the board has requested that Tracy Johnson attend the next meeting to discuss the request and answer questions. The board also requested a field operator be present to answer questions about the system and I&I at the state park.

Outfall Inspection: Advanced American was here on December 16th to do the effluent outfall inspection. Divers inspected all seven diffusers and found normal wear and tear. They also noted some serious deterioration that we will get on their schedule to repair and/or replace.

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BOARD COMMENTS

The next regular meeting is February 15th, 2023 at 1:00.
The SDAO Annual Conference in Sunriver is February 9-12, 2023.

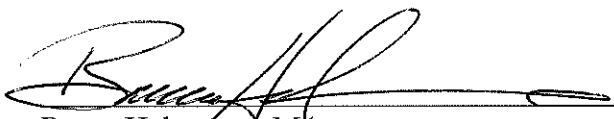
PUBLIC COMMENTS

There were no members of the public present.

There being no further business, Chairman Handler adjourned the meeting at 1:57 pm



John Handler, Chairmen



Bruce Halverson, Manager