

REGULAR MEETING OF THE BOARD OF DIRECTORS

January 20, 2021 1:00 p.m.

The meeting was called to order at 1:02 pm by Chairman Mike Sims. Director Handler, Director Wilson, and Vice-Chairman Hickey were all present on the teleconference.

Director Nicholson was absent.

Also present on the call were Manager Bruce Halverson, and Executive Assistant Keri Scott

There were no members of the public present.

MINUTES

Director Handler made a motion to approve the minutes of the November 18, 2020 meeting. The motion was seconded by Director Wilson and passed unanimously.

FINANCIAL REPORT

Director Hickey made a motion to approve the financial report for the month ending October 31, 2020. The motion was seconded by Director Wilson and passed unanimously.

Director Hickey made a motion to approve the financial report for the month ending November 30, 2020. The motion was seconded by Director Wilson and passed unanimously.

UNFINISHED BUSINESS

The Board unanimously agreed to continue the NBWA Covid-19 Relief Program as is, to be reviewed again at the January regular board meeting.

NEW BUSINESS

Personnel Committee: Bruce appointed Jim Hickey and Mike Sims to complete the personnel committee for 2020. Mike Sims recused himself as he has done in prior years due to a relationship with a staff member. Bruce appointed John Handler to the committee. The committee will meet in March after the Salary Surveys have been completed.

May Elections: Position #3, Position #4, and Position #5 are up for the 2021 elections. Filing with the County Clerk is available on February 6, 2021 and must be completed by March 19, 2021. Election Day is May 18, 2021. Candidates must complete the SEL 190 form and pay a \$10.00 fee or submit a petition with 25 signatures. Form SEL 190 is available on the County site, at the County office, and also at the NBWA administration office.

Audit Report for fiscal year ending June 30, 2020

Executive Assistant, Keri Scott, presented the letter to the Secretary of State addressing the Audit Findings for the lack of Segregation of Duties. The Board was in agreement to sign and send the letter to the Audit Manager for the Oregon Secretary of State.

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MANAGER'S REPORT

Covid Testing: We have not done any Covid testing on our wastewater since December. It has become apparent that even when we post the results, it has not been taken as seriously as we had hoped. Recently, I was informed of a story that the positive cases in Tillamook County were from people “passing through” and not from full time residents, which we all know is not true. At this point, with the cost of \$1,200.00 per test, continued testing may be unnecessary. The EVC has asked that we continue testing and the Board agrees that continued testing at a reduced rate of once a month would be fiscally appropriate for the agency and the community. The opportunity to increase the rate of testing is always available.

Botts Marsh Project: Now the Botts Marsh Project aka “Village at Nehalem Bay” consists of Phase 1 adding just two laterals from our existing line and Phase 2 will be the extension. The engineer is supposed to be submitting the plan for “Phase 1” soon. With all that has gone on with this project, I want all everything in writing. Normally, it would just be a routine connection for the hotel and the “other” building, but we will need to see the details for this.

Outfall Inspection: On November 30th, Advanced American came and did the outfall inspection. They completed routine maintenance and repairs. This maintenance includes their general inspections, any minor components that may need replacing, small repairs, etc.

The Highlands Phase 2: The project by the old driving range is to Phase 2 with 13 more lots to add to the 15 lots from Phase 1. lots. Advanced Excavation began the utilities installation on January 11th.

NBWA Attorney: Scott Barbur is an attorney that has a practice in Milwaukie and will be setting up a second office in Tillamook. Chris Hooley asked him a while ago if he would take on some of his clients. He reached out to me shortly after Chris passing. He is interested in helping us when needed. We will talk more as he gets closer to the Tillamook office getting set up.

River Levee Maintenance Project: We received the “updated” quote from West Consultants to do the no net rise study for \$21,253.00. After a successful socially distanced meeting on January 7th, we decided that the next step in this project was to send each County Commissioner a copy of the original letter requesting consideration for removing the requirement of a no net rise study. We did not get a response the first time around. We have been told by the Army Corps of Engineers that we didn't need a permit to do the project because it is only maintenance. We have not been able to get that statement on record or even repeated. Of all of the people that have seen the original letter, only Senator Betsy Johnson responded with a phone call.

Commissioner Yamamoto has been conversing with the County and FEMA, he is scheduling a meeting with all concerned parties to try and reach a consensus on what is actually required and next steps.

Neahkahnie Water District:

Neahkahnie Water District has confirmed financing for the purchase of the condemned property resulting in a proposed rate increase of \$15/month per account.

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BOARD COMMENTS

The Board agreed to take December off and the next Board meeting will be February 17 20, 2021 at 1:00

PUBLIC COMMENTS

There were no members of the public present on the teleconference line.

There being no further business, Chairman Sims adjourned the meeting at 1:38 pm



Mike Sims, Chairman



Bruce Halverson, Manager