

## **REGULAR MEETING OF THE BOARD OF DIRECTORS**

May 17, 2017

1:30 p.m.

The meeting was called to order by Vice Chairman Hickey with Curt Lorenz, John Handler and Mike Sims present. Owen Nicholson was excused. Also present was Manager Bruce Halverson, Keri Scott and Janet Lease. There were no members of the public present.

### **MINUTES**

Curt Lorenz made a motion to approve the minutes of the April 19, 2017 meeting as presented. The motion was seconded and passed unanimously.

John Handler made a motion to approve the minutes of the May 3, 2017 Budget Committee meeting as presented. The motion was seconded and passed unanimously.

### **FINANCIAL REPORT**

Vice Chairman Hickey asked about the time period the health insurance contract covers. The monthly premium is \$10,275.54 for seven employees. SDAO's contracts run June 1 to May 31. John Handler made a motion to approve the financial report for the month ending March 31, 2017.

### **UNFINISHED BUSINESS**

There is no unfinished business at this time.

### **NEW BUSINESS**

#### **Resolution 2017-05: Establishing a Temporary-Employee Deductible Reimbursement Plan**

Resolution 2017-05 is the annual renewal of the health insurance deductible plan which began in 2004 when the insurance deductibles were increased in order to reduce premiums. An employee only can get reimbursed \$500 per year for any medical expenses that goes toward their \$1500 annual deductible. The 2017-2018 budget has provided for the potential \$3,500 cost for the resolution. The resolution covers the same months as the insurance renewal period, June 1, 2017 to May 31, 2018 and is reviewed yearly. Curt Lorenz made a motion to adopt Resolution 2017-05: Establishing a Temporary-Employee Deductible Reimbursement Plan. The motion was seconded and passed unanimously.

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### **MANAGER'S REPORT**

#### Projects Update

Manager Halverson report on the following projects:

Administration Building Force Main Project: The project is complete. The only thing left is to pay the final bill when it is submitted. Also the final draft of the State of Oregon Division of State Lands easement arrived for approval. The NBWA paid \$750.00 as a processing fee back in 2016. The draft easement now required a final and one time payment of \$40,000.00. Kennedy/Jenks, Onion Peak and the NBWA thought that was a really high fee to pay so Kennedy/Jenks contacted the DSL to have them explain the fees. It was determined there was an error in the calculation of the final fee. The DSL fee was based on 12,000 acres of river bed, however, the project only utilized 1,500 feet of river bed. Also as the Nehalem Bay Wastewater Agency is a public utility, we are exempt from any fees as outlined in the Oregon Revised Statutes, so there will be no more fees paid.

Generator at the Plant: The 15-year-old 120KW generator (purchased for \$16,000) was failing and causing havoc with the SCADA (telemetry) system when it was online. An emergency was declared and a new used (rebuilt) 140 KW diesel generator was purchased for \$21,500. It has been installed and is working properly with no interference with the SCADA system.

Disinfection Conversion: Kennedy/Jenks is assisting the NBWA is producing a conversion plan as required by DEQ. They have done many of these type of plans and is very familiar with what DEQ requires. The complete conversion will most likely not be done until the end of the summer instead of in July as hoped.

Dredging the Ponds: Manager Halverson stated that within 1-5 years, the ponds will need to be dredged. A biosolids plan has to be developed which Kennedy/Jenks is going to create. The first step is to complete sludge judging which is taking samples of the sludge and having them tested. Once it is determine the content of the sludge, then the plan can be developed. An advantage the NBWA has is there is no industry in the area which means no metal residue in the sludge. It is hoped the sludge can be land applied to our fields which also benefits the irrigation program. If it cannot be land applied, the sludge will need to have a space created for drying and then hauling the material to Eastern Oregon. The sludge has to be dried as the cost for hauling is by weight and we don't want to pay to haul water.

Annual Outfall Inspection: Advanced American Divers came and did the annual inspection of the outfall. It was found to need some repairs. They came back yesterday and repaired two diffusers and replaced the blind flange. Also due to the increased river flow and rain this winter, silt had clogged four diffusers which they unclogged while they were doing the repairs.

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**BOARD COMMENTS**

Vice Chairman Hickey commented on the results of the elections where Mike Sims, Jim Hickey and Owen Nicholson were running for re-election to the Board and won their positions. They were running unopposed and all three candidates won with different amount of votes received.

**PUBLIC COMMENTS**

There were no members of the public present.

There being no further business, John Handler made a motion to adjourn the meeting. The motion was seconded and passed unanimously. The meeting adjourned at 1:47 p.m.

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James Hickey, Vice Chairman

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Bruce Halverson, Manager