The background of the cover is a photograph of a sunset or sunrise. The sky is filled with dark, textured clouds that are illuminated from below, creating a gradient of colors from deep blue at the top to bright orange and yellow near the horizon. The sun is visible as a bright, glowing orb just above the horizon line, which is marked by the dark silhouette of a mountain range. In the lower right foreground, the dark silhouette of a large evergreen tree is visible.

Nehalem Bay Wastewater Agency

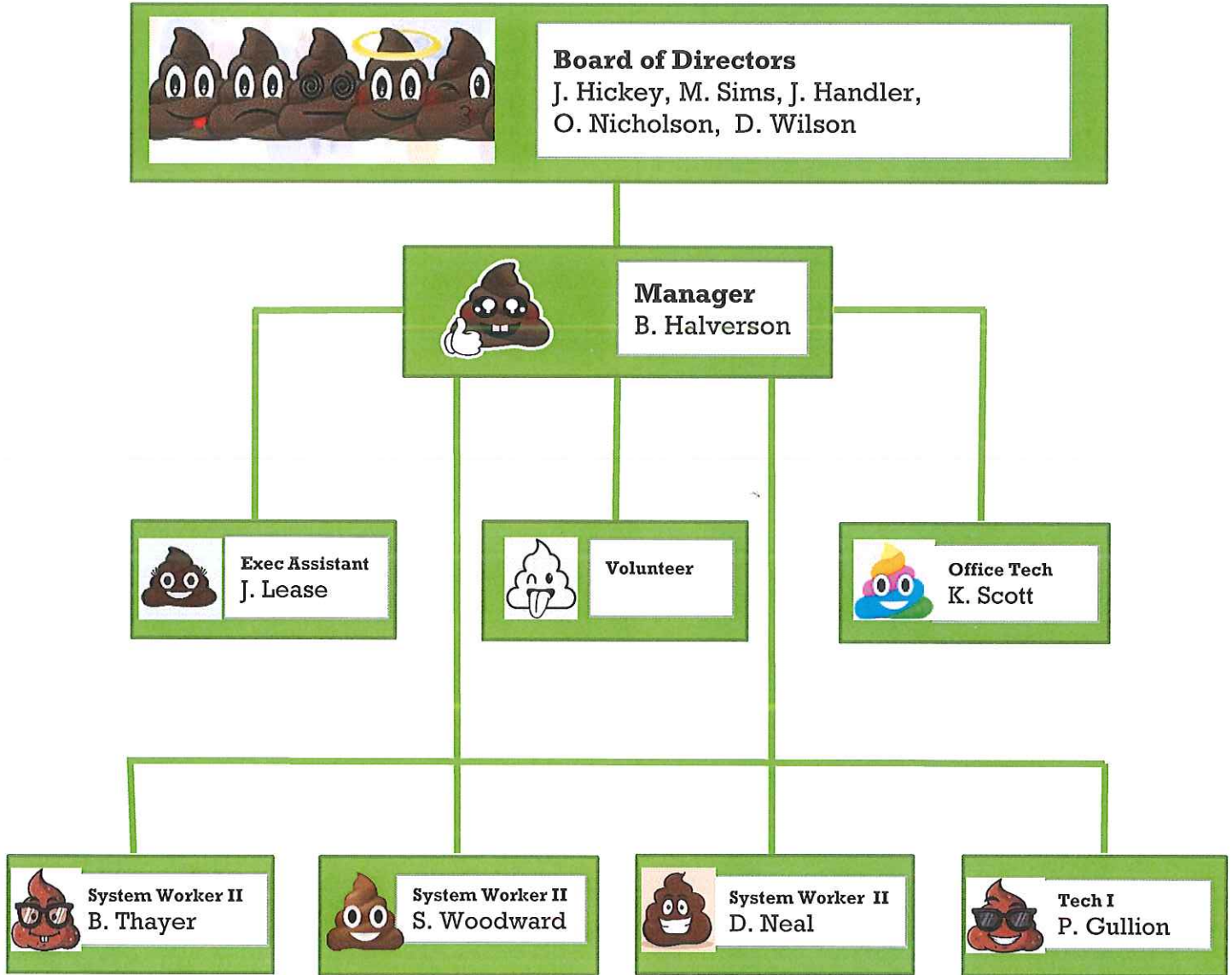
Budget 2019-2020

NEHALEM BAY WASTEWATER AGENCY
2019-2020
PROPOSED BUDGET

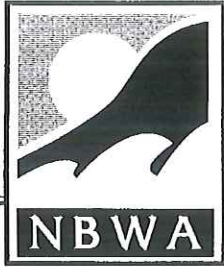
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NBWA Organizational Chart
2019-2020



Seven Full-Time Equivalents



Nehalem Bay Wastewater Agency

April 24, 2019

Management's Discussion and Analysis (MD&A)/Budget Message

Personnel:

Staffing

The budget provides for seven (7) full time employees. A temporary worker may not be needed, however, the budget will include the possibility of hiring one depending on upcoming projects i.e. GIS program, FOG program mandates and summer assist. The employee breakdown is as follows:

One Manager One Executive Assistant Three System Worker II's
One Technician One Office Tech
One Temp Worker (Summer, GIS, FOG), if needed

In the continuing effort to keep employee costs down the Agency will continue to use the local contractors to perform needed sewer system repairs, sewer construction and televising of the sewer system. Contract services are also used for building and grounds maintenance including landscape maintenance at all of the 19 lift stations and the main office building. Contract cleaning is used to take care of the main office building. Agency personnel will handle regular everyday sewer collection maintenance, treatment system operations and laboratory requirements along with the management of contractor services. It is a joint effort between the Board, Management and Staff to maintain fiscal responsibility.

Fringe Benefits and Salary

In 2007 the Personnel Committee recommended, and the Board of Directors approved, a new wage calculation policy. Staff followed the approved methodology and surveyed all comparator group cities' wages and benefits for positions similar to NBWA. The Regional CPI for 2018 is 2.9%. The Personnel Committee rounded the 2.9% to 3.0%. Therefore, the 2019-20 wage table is increased by 3.0% as proposed by the Personnel Committee and approved by the Board of Directors. It is noted that the CPI for 2017 was 3.9% and the personnel committee rounded down the wage table increase to 3% for the 2018-19 budget year.

The Agencies retirement system is the Public Employee Retirement System (PERS). Employees pay their 6% contribution and have since 1995.

A report from the SDAO health insurance program shows an increase in the health/vision premium of 6% and a 1% increase in the dental premium for 2019-2020. The Agency is keeping the same coverages as previous years with the deductibles at \$1500/\$3000. \$3,500.00 is set aside in the "Health Insurance Reserve" line to pay the Agency employees first \$500 deductible.

General Fund:

Total General Fund Resources are projected to be \$2,826,452.00 this year. The proposed General Fund Budget provides for the operation and maintenance of the wastewater treatment facility, 396,000 feet of sewer lines, 19 lift stations and the administration of the Agency. It also provides funds for future construction, equipment and system reserves to accommodate growth.

One key element of the General Fund is the "Cash Carry forward" line under Resources. It is felt that a minimum of \$200,000.00 is needed to cover the general operations expenses until the first user fees are collected. The "Cash Carry Forward" is projected to be \$1,000,000.00 based on trending with current fiscal year reports.

To accommodate the Agency operating essentials sewer user fees were increased to \$24 per month on July 1, 2009. The increase added five dollars to the operating budget and one dollar to the Improvements and Replacement Reserve Fund. The increase of \$3.00 per month that occurred on July 1, 2018 was dedicated to the System Development Fund. With continued operational efficiency **no** rate increases will be considered for 2019-20 fiscal year budget for General Fund Operations.

The ad valorem property tax will remain at the maximum allowable of \$0.4088 per thousand dollars of assessed value and all of the tax money will be put into the System Development Fund to cover growth & capital improvement related to upgrades to the treatment and sewer system.

Financial Highlights

Net Assets

The Agency's net assets decreased by \$5,374.00 during the fiscal year to \$14,371,400.00 as of June 30, 2018.

Cash And Investments

The Agency maintains an investment account with the Oregon State Investment Pool. State Investment Pool daily average interest for March 2019 is 2.75%. The Agency has \$3.8 million dollars in the System Development and Improvements and Replacement funds invested with the Local Government Investment Pool at this time.

System Development Fund:

The System Development Fund (SDF) is accumulated for capital system improvements, enhancements, and expansions. Revenues for the SDF are a transfer from the General Fund that includes \$8.00 per month user fees and/or all ad valorem taxes collected as per Resolutions 95-3, 98-2 and 97-1. This fund is only used for the "Capital Improvement List" projects. Board Resolution 95-3 established a \$4.00 per EDU per month dedication from the General Fund and Resolution 98-2 increased the dedication by \$1.00. In April 2018, Resolution 18-02 was adopted which increased the user fees to \$27.00 per EDU with the entire increase of \$3.00 dedicated to the System Development Fund. The Board in Resolution 97-1 requires that all Ad Valorem Taxes collected be used to meet the 95-3/98-2 resolution requirements in addition to the 18-02. This year the Agency will transfer \$398,754.00 in property taxes to the SDF. The planned improvements during the upcoming fiscal year are highlighted within the SDF budget. The "Capital Improvement List" is reviewed every year and kept current.

Improvements & Replacements Reserve Fund:
(Formerly known as the Equipment Reserve Fund)

The Improvements & Replacements (I&R) Reserve Fund accounts for the accumulation of funds for the purchase of major equipment and vehicles. As of July 1, 2009 three dollars (\$3) from each months user fee is dedicated to the Improvement & Replacement fund, therefore, \$138,636.00 will be transferred to the fund. The improvements and equipment replacements planned during the upcoming fiscal year are highlighted within the "I&R" budget.

Budget Preparation and Financial Management:

The budget represents the cooperative financial, capital improvement and long range planning effort of the Board, Management and Agency staff. We have spent considerable effort in preparing a budget that addresses the service needs of the district for the upcoming year. As in past years, the budget continues to require all Agency personnel to observe strict fiscal responsibility. The budget will only work if the Agency continues to use the money wisely by making each dollar stretch while staying prepared for the many unknowns caused by emergencies, increased system use and State and Federal mandates.

Conclusion:

The agency relies on its 2014-2034 facility master plan as a guide and as always will continue to operate with fiscal sense. We will continue over the next 20 years to prioritize and complete these projects without the help of bonds or loans. The financial plan estimated the user fee rates will need to increase from \$24.00 per month to \$33.00 per month (by 2034) and will be implemented in \$3.00 increments over the next 20 years. The first \$3.00/month/equivalent dwelling unit increase became effective July 1, 2018. The next two increases are tentatively scheduled for July 1, 2024 and July 1, 2030 at \$3.00/month/equivalent dwelling unit. These increases will be dedicated to the System Development Fund not General Operations.

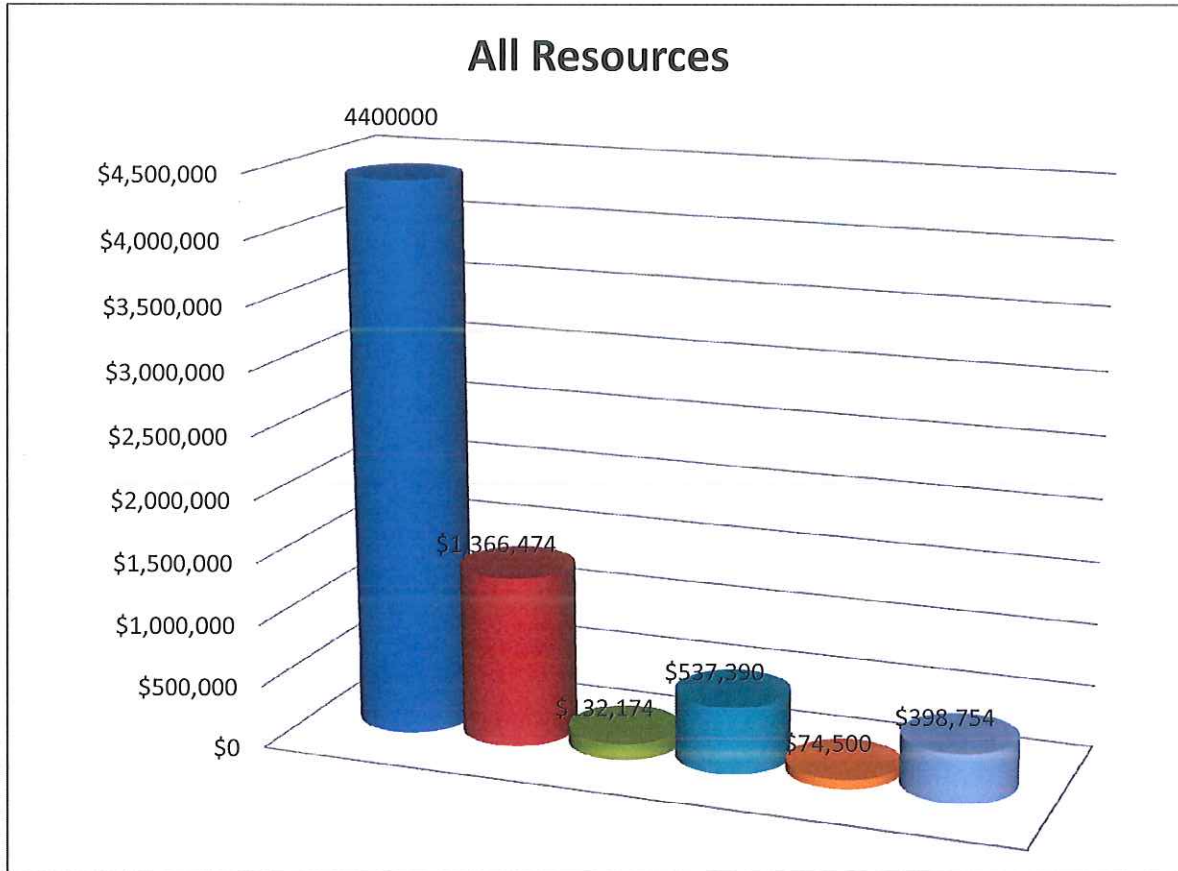
Respectfully Submitted,

Bruce Halverson
Manager/Budget Officer

Copies of this budget are available for review at The Agency Office from 8:00 A.M. to 3:00 P.M. Monday through Friday. I encourage district sewer customers to review the budget, ask questions, and provide their input.

GENERAL FUND

RESOURCES



Beginning balance forward	User fees, permits, etc.	Grants, if any	Interfund Transfers	Other Misc Revenues	Taxes
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FORM LB-1**NOTICE OF BUDGET HEARING**

A public meeting of the Board of Directors will be held on June 19, 2019 at 7:00 p.m. at 35755 Seventh Street, Nehalem, Oregon. The purpose of this meeting is to discuss the budget for the fiscal year beginning July 1, 2019 as approved by the Nehalem Bay Wastewater Agency Budget Committee. A summary of the budget is presented below. A copy of the budget may be inspected or obtained at 35755 Seventh Street, Nehalem, Oregon between the hours of 7:30 am and 4:00 pm. The budget is for an annual budget period. This budget was prepared on the basis of accounting that is the same as the preceding year. If different, the major changes and their effect on the budget, are explained below.

Contact:	Telephone number:	Email:
Bruce Halverson, Manager	503-368-5125	nbwa2@nehalemtnet.net

FINANCIAL SUMMARY - RESOURCES

TOTAL ALL FUNDS	Actual Amounts 2017-2018	Adopted Budget 2018-2019	Approved Budget 2019-2020
1-Beginning Fund Balance/Net Working Capital	\$4,477,703	\$3,800,000	\$4,400,000
2-Fees, Licenses, Permits, Fines, Assessments & Other Service	\$1,209,223	\$1,358,374	\$1,366,474
3-Federal, State & all other Grants, Allocations & Donations	\$0	\$122,174	\$132,174
4-Revenue from Bonds & Other Debt	\$0	\$0	\$0
5-Interfund Transfers/Internal Service Reimbursements	\$510,900	\$524,876	\$537,390
6-All Other Resources Except Property Taxes	\$91,622	\$55,000	\$74,500
7-Property Taxes Estimate to be Received	\$355,437	\$387,140	\$398,754
8-Total Resources - add lines 1 through 7	\$6,644,885	\$6,247,564	\$6,909,292

FINANCIAL SUMMARY-REQUIREMENTS BY OBJECT CLASSIFICATION

9-Personnel Services	\$651,809	\$690,433	\$729,575
10-Materials and Services	\$476,337	\$786,774	\$928,574
11-Capital Outlay	\$360,998	\$294,000	\$1,033,500
12-Debt Service	\$0	\$0	\$0
13-Interfund Transfers	\$510,900	\$524,876	\$537,390
14-Contingencies	\$0	\$333,155	\$427,413
15-Special Payments	\$659	\$3,500	\$3,500
16-Unappropriated Ending Balance & Reserved Future Expense	\$4,644,182	\$3,614,826	\$3,249,340
17-Total Tax Requirements - add lines 9 through 16	\$6,644,885	\$6,247,564	\$6,909,292

FINANCIAL SUMMARY-REQUIREMENTS & FULL TIME EQUIVALENT EMPLOYEES (FTE) BY

Name of Organizational Unit or Program			
FTE for Unit or Program			
Name: Wastewater Collection and Treatment	\$6,644,885	\$6,247,564	\$6,909,292
FTE	7	7	7
Total Requirements	\$6,644,885	\$6,247,564	\$6,909,292
Total FTE	7	7	7

GENERAL ENTERPRISE FUND ACCOUNT HIGHLIGHTS-RESOURCES

This "General Fund" represents the Sewer Collection, Wastewater Treatment Operations & Administration.

Cash carry forward, \$1,000,000.00 Interest, \$20,000.00

Tax revenue was calculated using last years assessment \$398,754.

Previously Levied Taxes to be Received, \$15,000.00

Other revenues: miscellaneous, permit/inspection, lab test fees, land sales.
\$11,000.00

User Fees, \$1,247,724.00 @ 3851 sewer users
X \$27.00/mo. X 12 months

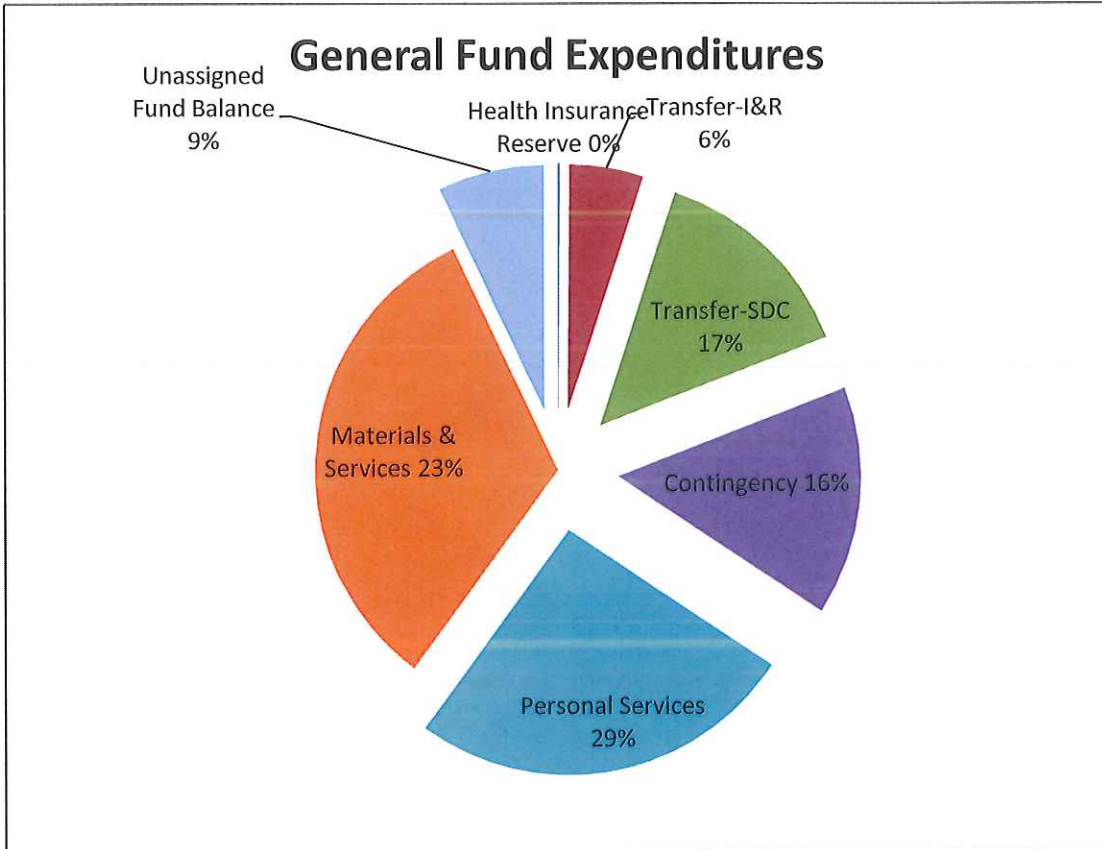
The sewer user fees of \$27.00/month/EDU
OEM Homeland Security Grant, \$122,174
TPUD Grant, \$10,000

RV Dump Site Fees: \$1,800.00
(\$5.00 per vehicle)

HISTORICAL DATA			GENERAL FUND RESOURCES DESCRIPTION 2019-2020 BUDGET	BUDGET FOR NEXT YEAR		
ACTUAL 2016-17	ACTUAL 2017-18	ADOPTED 2018-19		PROPOSED 2019-20	APPROVED 2019-20	ADOPTED 2019-20
\$1,566,586	\$1,569,054	\$750,000	4100-Cash Carry Forward	\$1,000,000	\$1,000,000	\$1,000,000
\$13,671	\$16,241	\$15,000	4002-Previously Levied Taxes	\$15,000	\$15,000	\$15,000
\$15,966	\$24,771	\$12,000	4003-Account Interest	\$20,000	\$20,000	\$20,000
\$0	\$0	\$500	4004-County Land Sales	\$500	\$500	\$500
\$0	\$0	\$122,174	4005-OEM Homeland Security	\$122,174	\$122,174	\$122,174
\$1,087,620	\$1,094,924	\$1,239,624	4006-User Fees, 3851 EDU's	\$1,247,724	\$1,247,724	\$1,247,724
\$1,725	\$1,814	\$1,800	4007-RV Dump Site Fees	\$1,800	\$1,800	\$1,800
\$3,259	\$3,271	\$2,000	4008-Permit/Inspection Fees	\$2,000	\$2,000	\$2,000
\$1,008	\$1,080	\$1,000	4010-Lab Tests	\$1,000	\$1,000	\$1,000
\$0	\$0	\$0	4011-TPUD Grant	\$10,000	\$10,000	\$10,000
\$7,037	\$9,562	\$7,500	4020-Miscellaneous Revenue	\$7,500	\$7,500	\$7,500
\$2,696,872	\$2,720,717	\$2,151,598	Total Resources Except Tax	\$2,427,698	\$2,427,698	\$2,427,698
		\$387,140	Tax Necessary To Balance	\$398,754	\$398,754	\$398,754
\$361,982	\$355,437		Taxes Collected in Year Levied			\$0
\$3,058,854	\$3,076,154	\$2,538,738	TOTAL RESOURCES	\$2,826,452	\$2,826,452	\$2,826,452

GENERAL FUND

DETAILED EXPENDITURES



GENERAL ENTERPRISE FUND ACCOUNT HIGHLIGHTS-EXPENDITURES

BOARD DESIGNATED INSURANCE RESERVE

5992-Money budgeted as a reserve to cover Agency employee only deductible co-pay (\$500.00 Maximum/employee)

FUND TRANSFERS OUT

5996-To Improvement & Replacement Fund \$138,636. \$3 of each 3851 EDU/Month
 5997-To System Development Fund \$398,754. Resolution 97-01 requires that all of the Tax Receipts of \$398,754 be transferred to the SDC Fund. This amount is equal to or exceeds the resolution required of \$8 of each user fee dedicated to the SDC Fund. (3851 users x \$8 x 12 months/year=\$369,696).

CONTINGENCY

Money available for emergencies. The Board has asked that at least 4% of general fund budget be allotted to contingency. (4% of \$2,826,452 = \$113,058 = minimum needed)

HISTORICAL DATA			GENERAL FUND	BUDGET FOR NEXT YEAR		
ACTUAL 2016-17	ACTUAL 2017-18	ADOPTED 2018-19	EXPENDITURE DESCRIPTION 2019-2020 BUDGET	PROPOSED 2019-20	APPROVED 2019-20	ADOPTED 2019-20
\$191	\$659	\$3,500	5992-Health Insurance Reserve	\$3,500	\$3,500	\$3,500
\$134,172	\$135,036	\$137,736	5996-To Improvement & Replacement Fund	\$138,636	\$138,636	\$138,636
\$364,917	\$375,864	\$387,140	5997-To System Development Fund	\$398,754	\$398,754	\$398,754
\$0	\$0	\$333,155	5999-Contingency	\$427,413	\$427,413	\$427,413
\$605,842	\$651,809	\$690,433	Personal Services	\$729,575	\$729,575	\$729,575
\$384,677	\$476,337	\$786,774	Materials and Services	\$928,574	\$928,574	\$928,574
		\$200,000	Unassigned Fund Balance	\$200,000	\$200,000	\$200,000
\$1,569,055	\$1,436,449		Audited Balance			
\$3,058,854	\$3,076,154	\$2,538,738	TOTAL REQUIREMENTS	\$2,826,452	\$2,826,452	\$2,826,452

GENERAL ENTERPRISE FUND ACCOUNT HIGHLIGHTS
PERSONAL SERVICES - SALARIES & EXPENSES

The Personnel Committee recommended and the Board of Directors approved a 3.0% COLA increase this year based on the Regional CPI of 2.9% rounding up to 3.0%. It is noted the 2018-2019, the CPI was 3.9% and the increase was rounded down to 3%. Staff surveyed all North Oregon Coast Cities wages & benefits for positions similar to NBWA as per Board policy to keep salaries competitive. The survey shows the pay ranges are keeping up with trends after the range table adjustments were done five fiscal years ago. The Agency Health & Welfare insurance program shows a projected increase in premiums of 6% health/vision and 1% dental for 2019-2020. The NBWA changed the deductibles to \$1500/\$3000 five years ago and will make no changes. \$3500 will be left in the 5992 line (page 10) as a reserve to cover Agency employee only deductible co-pay (\$500 max/employee) if needed. Deductible per employee/family is \$1500/\$3000 and employee co-pay is \$25 per office visit. Staffing levels will be for 7 full time equivalent employees.

HISTORICAL DATA			GENERAL FUND PERSONAL SERVICES 2019-2020 BUDGET	BUDGET FOR NEXT YEAR		
ACTUAL 2016-17	ACTUAL 2017-18	ADOPTED 2018-19		PROPOSED 2019-20	APPROVED 2019-20	ADOPTED 2019-20
\$66,647	\$65,540	\$66,732	5003-Exe Assist/Office Adm	\$68,736	\$68,736	\$68,736
\$101,777	\$110,170	\$103,527	5006-General Manager	\$106,632	\$106,632	\$106,632
\$63,331	\$62,181	\$63,552	5007-System Worker II	\$65,460	\$65,460	\$65,460
\$0	\$0	\$12,000	5008-Paid Overtime	\$12,000	\$12,000	\$12,000
\$65,878	\$63,427	\$63,552	5010-System Worker II	\$65,460	\$65,460	\$65,460
\$54,746	\$53,983	\$54,900	5011-Technician I	\$56,544	\$56,544	\$56,544
\$46,395	\$48,692	\$51,456	5012-System Worker II	\$58,677	\$58,677	\$58,677
\$30,845	\$49,917	\$54,028	5013-Office Tech	\$58,432	\$58,432	\$58,432
\$429,619	\$453,910	\$469,747	TOTAL SALARIES	\$491,941	\$491,941	\$491,941
PERSONAL SERVICES PAYROLL EXPENSES						
\$430	\$454	\$450	5101-Unemployment 0.1%	\$500	\$500	\$500
\$115,740	\$121,409	\$140,000	5102-Health & Welfare	\$140,000	\$140,000	\$140,000
\$26,636	\$28,142	\$29,125	5103-FICA/Social Security 6.2%	\$30,500	\$30,500	\$30,500
\$5,468	\$5,689	\$6,800	5104-Workers Compensation	\$6,800	\$6,800	\$6,800
\$21,720	\$35,622	\$37,049	5105-PERS (15.92% & 7.67%)	\$52,200	\$52,200	\$52,200
\$0	\$0	\$450	5106-State Transit Tax 0.1%	\$500	\$500	\$500
\$6,229	\$6,582	\$6,812	5115-Medicare 1.45%	\$7,134	\$7,134	\$7,134
\$176,223	\$197,898	\$220,686	TOTAL PAYROLL EXPENSES	\$237,634	\$237,634	\$237,634
\$605,842	\$651,808	\$690,433	TOTAL PERSONAL SERVICES	\$729,575	\$729,575	\$729,575

GENERAL ENTERPRISE FUND ACCOUNT HIGHLIGHTS
MATERIALS AND SERVICES

UTILITIES

5201-Electricity: Electricity use breakdowns as follow=45% lift stations, 50% treatment plant & 5% Administration Building. The budgeted \$45,000 should be sufficient to cover costs.

5202-Water: Water is paid to Nehalem, Manzanita, NKN & Tideland Water Districts.

5203-Garbage: No increase.

5204-Telephone/Cell Phone: Our cell phone provider is Verizon on a government account. No change.

5206-Propane: Operation of lift station generators during power outages & weekly testing.

HISTORICAL DATA			UTILITIES 2019-2020 BUDGET	BUDGET FOR NEXT YEAR		
ACTUAL 2016-17	ACTUAL 2017-18	ADOPTED 2018-19		PROPOSED 2019-20	APPROVED 2019-20	ADOPTED 2019-20
\$40,391	\$41,856	\$41,000	5201-Electricity	\$45,000	\$45,000	\$45,000
\$5,163	\$6,441	\$5,200	5202-Water	\$6,500	\$6,500	\$6,500
\$821	\$833	\$900	5203-Garbage	\$900	\$900	\$900
\$7,098	\$8,724	\$10,000	5204-Telephone/Cell Phone	\$10,000	\$10,000	\$10,000
\$2,371	\$326	\$4,000	5206-Propane	\$4,000	\$4,000	\$4,000
\$55,844	\$58,180	\$61,100	TOTAL UTILITIES	\$66,400	\$66,400	\$66,400

EXPENSES

5302-Schools/Training: This line is used for the certification training for employees & costs for seminars.

5303-Elections/Legal Notices: All advertising will be from this line including the required budget process public notices. No elections occur in 2020.

5304-Travel/Auto: No changes.

5306-Taxes/Licenses: CDL's, required certificates & permit payments, county recording fees, etc. Any Oregon State & Federal permits are paid from this line.

5307-Bank, Square & One Call Fees: All bank fees and one call services for line locations.

5309-Software/Computer Expenses: Computer related maintenance, software updates/support expenses. The purchase of one new computer for the finance system to allow online security, program modules and web hosting in order to allow online payments.

HISTORICAL DATA			EXPENSES 2019-2020 BUDGET	BUDGET FOR NEXT YEAR		
ACTUAL 2016-17	ACTUAL 2017-18	ADOPTED 2018-19		PROPOSED 2019-20	APPROVED 2019-20	ADOPTED 2019-20
\$5,767	\$4,046	\$10,000	5302-Schools/Training	\$10,000	\$10,000	\$10,000
\$613	\$1,589	\$2,000	5303-Elections/Legal Notices	\$2,500	\$2,500	\$2,500
\$2,187	\$2,367	\$2,500	5304-Travel Expenses	\$3,000	\$3,000	\$3,000
\$6,865	\$8,174	\$10,000	5306-Taxes/Licenses/Certificates/CDLs	\$10,000	\$10,000	\$10,000
\$2,425	\$3,019	\$3,000	5307-Bank, Square, One Call Fees	\$3,500	\$3,500	\$3,500
\$5,255	\$5,015	\$15,000	5309-Software/Computer Expenses	\$30,000	\$30,000	\$30,000
\$23,112	\$24,210	\$42,500	TOTAL EXPENSES	\$59,000	\$59,000	\$59,000

SUPPLIES

5401-Office Supplies: Reflects historical data.

5402-Professional Clothing Supplies: Uniforms, rain gear, gloves & all required personal protective equipment.

5403-First Aid/Safety: All first aid items, safety items & training.

5404-Postage: Postage for all postage related costs.

5405-Laboratory Supplies: Lab testing materials/chemicals (not chlorine) & paper products for the treatment facility.

5406-Chlorine/Chemicals: These chemicals are used in the disinfection & the de-chlorination process at the treatment plant. We have converted away from chlorine.

New chemicals: Sodium hypochlorite & Sodium bisulfite.

5407-Disaster Preparedness-Expenses related to preparing for natural disasters i.e. water, food. Also covered any expenses for the emergency septic systems not covered by grants.

HISTORICAL DATA			SUPPLIES 2019-2020 BUDGET	BUDGET FOR NEXT YEAR		
ACTUAL 2016-17	ACTUAL 2017-18	ADOPTED 2018-19		PROPOSED 2019-20	APPROVED 2019-20	ADOPTED 2019-20
\$9,785	\$4,453	\$10,000	5401-Office Supplies	\$10,000	\$10,000	\$10,000
\$1,024	\$1,788	\$2,500	5402-Professional Clothing Supplies	\$2,500	\$2,500	\$2,500
\$3,687	\$2,620	\$4,000	5403-First Aid/Safety	\$4,000	\$4,000	\$4,000
\$5,170	\$5,217	\$5,500	5404-Postage	\$5,500	\$5,500	\$5,500
\$2,066	\$3,501	\$3,000	5405-Laboratory Supplies	\$3,000	\$3,000	\$3,000
\$33,020	\$36,375	\$50,000	5406-Chemicals/Chlorine	\$50,000	\$50,000	\$50,000
\$0	\$0	\$10,000	5407-Disaster Preparedness Sup	\$45,000	\$45,000	\$45,000
\$54,752	\$53,954	\$85,000	TOTAL SUPPLIES	\$120,000	\$120,000	\$120,000

CONTRACT SERVICES (OUTSIDE SERVICES)

5501-Legal Services: For attorney services.

5502-Auditing Services: Quoted price from auditor.

5505-Survey & Engineering: For incidental engineering not covered by the Improvement & Replacement Fund and System Development Fund. Engineering for the GIS Program.

5506-Contract Services: One temporary with projects. (Summer, GIS and/or FOG programs.)

5507-OEM Homeland Security Grant Expenses-A multi-jurisdictional grant was submitted. NBWA is administrator, if grant is awarded.

5508-TPUD Grant-Emergency Septic Systems Project.

HISTORICAL DATA			CONTRACT SERVICES 2019-2020 BUDGET	BUDGET FOR NEXT YEAR		
ACTUAL 2016-17	ACTUAL 2017-18	ADOPTED 2018-19		PROPOSED 2019-20	APPROVED 2019-20	ADOPTED 2019-20
\$0	\$300	\$5,000	5501-Legal Services	\$5,000	\$5,000	\$5,000
\$9,250	\$9,250	\$10,000	5502-Audit/Accounting Services	\$10,000	\$10,000	\$10,000
\$4,639	\$15,620	\$30,000	5505-Survey & Engineering	\$30,000	\$30,000	\$30,000
\$2,830	\$892	\$15,000	5506-Contract Services	\$70,000	\$70,000	\$70,000
\$0	\$0	\$122,174	5507-OEM Homeland Security Grant Exp	\$122,174	\$122,174	\$122,174
\$0	\$0	\$0	5508-TPUD Grant	\$10,000	\$10,000	\$10,000
\$16,719	\$26,062	\$182,174	TOTAL CONTRACT SERVICES	\$247,174	\$247,174	\$247,174

MAINTENANCE AND REPAIRS

5601-Vehicle Repair & Supply: Gas/Oil/Tires/Parts & Supplies for vehicles.

5603-Building/Grounds Expenses: Covers building/grounds maintenance & materials/supplies around all the lift stations, plant, warehouse and admin building. Cleaning of the admin building.

5605-Maintenance, Collection System: Maintenance of the sewer system including the contracting of line repairs not the I & I repairs. Sewer saddle expenses are part of this line.

5606-Maintenance, Lift Stations: Maintenance & materials of all lift stations including building lift stations.

5607-Maintenance, Treatment Plant: Maintenance on the treatment plant equipment, herbicide application and irrigation process.

HISTORICAL DATA			MAINTENANCE & REPAIRS 2019-2020 BUDGET	BUDGET FOR NEXT YEAR		
ACTUAL 2016-17	ACTUAL 2017-18	ADOPTED 2018-19		PROPOSED 2019-20	APPROVED 2019-20	ADOPTED 2019-20
\$40,403	\$27,812	\$45,000	5601-Vehicle Expenses	\$45,000	\$45,000	\$45,000
\$15,991	\$17,393	\$100,000	5603-Building/Grounds Expenses	\$100,000	\$100,000	\$100,000
\$29,224	\$81,200	\$60,000	5605-Maintenance Collection System	\$80,000	\$80,000	\$80,000
\$50,935	\$65,663	\$75,000	5606-Maintenance Lift Stations	\$75,000	\$75,000	\$75,000
\$62,067	\$85,722	\$85,000	5607-Maintenance Treatment Plant	\$85,000	\$85,000	\$85,000
\$198,620	\$277,790	\$365,000	TOTAL MATERIALS & REPAIRS	\$385,000	\$385,000	\$385,000

BOARD OF DIRECTORS

5701-Board Expense: Coffee, tea, creamer, sugar, TV cable, flowers sent by Board, luncheon meetings with the Manager & other smaller miscellaneous expenses of the Board

5702-Travel & Lodging: Costs attributed to use of private vehicles by the Board, conference lodging and all meals. The SDAO Conference is in Seaside in 2020.

5704-Schools & Training: Registration for Board members to attend educational opportunities & meetings.

HISTORICAL DATA			BOARD OF DIRECTORS 2019-2020 BUDGET	BUDGET FOR NEXT YEAR		
ACTUAL 2016-17	ACTUAL 2017-18	ADOPTED 2018-19		PROPOSED 2019-20	APPROVED 2019-20	ADOPTED 2019-20
\$2,790	\$3,722	\$5,500	5701-Board Expense	\$5,500	\$5,500	\$5,500
\$2,316	\$270	\$4,000	5702-Travel & Lodging	\$4,000	\$4,000	\$4,000
\$920	\$920	\$1,500	5704-Schools & Training	\$1,500	\$1,500	\$1,500
\$6,026	\$4,912	\$11,000	TOTAL BOARD OF DIRECTORS	\$11,000	\$11,000	\$11,000

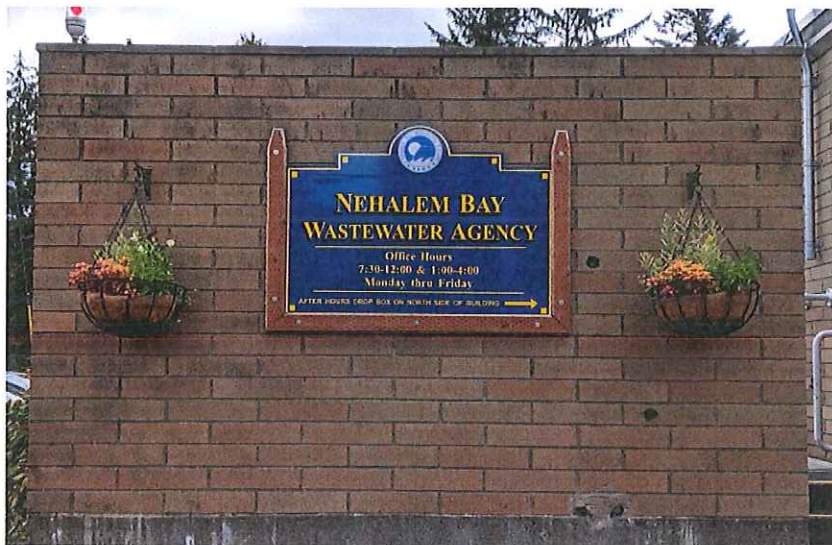
INSURANCE: 5801 & 5802: Liability Insurance & deductible. Costs set by SDIS.

HISTORICAL DATA			INSURANCE 2019-2020 BUDGET	BUDGET FOR NEXT YEAR		
ACTUAL 2016-17	ACTUAL 2017-18	ADOPTED 2018-19		PROPOSED 2019-20	APPROVED 2019-20	ADOPTED 2019-20
\$29,604	\$31,228	\$35,000	5801-Liability Insurance	\$35,000	\$35,000	\$35,000
\$0	\$0	\$5,000	5802-Claims Deductible	\$5,000	\$5,000	\$5,000
\$29,604	\$31,228	\$40,000	TOTAL INSURANCE	\$40,000	\$40,000	\$40,000

\$384,677	\$476,336	\$786,774	TOTAL MATERIALS & SERVICES	\$928,574	\$928,574	\$928,574
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GENERAL FUND WORK SHEET
TOTAL MATERIALS AND SERVICES
AND PERSONAL SERVICES

HISTORICAL DATA			GENERAL FUND EXPENDITURES MATERIALS & SERVICES AND PERSONAL SERVICES	BUDGET FOR NEXT YEAR		
ACTUAL 2016-17	ACTUAL 2017-18	ADOPTED 2018-19		PROPOSED 2019-20	APPROVED 2019-20	ADOPTED 2019-20
\$429,619	\$453,910	\$469,747	TOTAL SALARIES	\$491,941	\$491,941	\$491,941
\$176,223	\$197,898	\$220,686	TOTAL PAYROLL EXPENSES	\$237,634	\$237,634	\$237,634
\$605,842	\$651,808	\$690,433	TOTAL PERSONAL SERVICES	\$729,575	\$729,575	\$729,575
\$55,844	\$58,181	\$61,100	UTILITIES	\$66,400	\$66,400	\$66,400
\$23,112	\$24,210	\$42,500	EXPENSES	\$59,000	\$59,000	\$59,000
\$54,752	\$53,954	\$85,000	SUPPLIES AND SERVICES	\$120,000	\$120,000	\$120,000
\$16,719	\$26,062	\$182,174	CONTRACT SERVICES	\$247,174	\$247,174	\$247,174
\$198,620	\$277,790	\$365,000	MAINTENANCE AND REPAIRS	\$385,000	\$385,000	\$385,000
\$6,026	\$4,911	\$11,000	BOARD OF DIRECTORS	\$11,000	\$11,000	\$11,000
\$29,604	\$31,228	\$40,000	INSURANCE	\$40,000	\$40,000	\$40,000
\$384,677	\$476,336	\$786,774	TOTAL MATERIALS AND SERVICES	\$928,574	\$928,574	\$928,574



IMPROVEMENT & REPLACEMENTS RESERVE FUND

FORMERLY KNOWN AS EQUIPMENT RESERVE FUND

2019-2020

The Warehouse Before



The Warehouse After



IMPROVEMENT & REPLACEMENT RESERVE FUND
2019-20 BUDGET
Formerly known as Equipment Reserve Fund

HISTORICAL DATA			RESOURCES	BUDGET FOR NEXT YEAR		
ACTUAL 2016-17	ACTUAL 2017-18	ADOPTED 2018-19		PROPOSED 2019-20	APPROVED 2019-20	ADOPTED 2019-20
\$803,330	\$897,233	\$800,000	4100-Cash Carry Forward	\$900,000	\$900,000	\$900,000
\$9,715	\$13,806	\$7,500	4003-Account Interest	\$9,000	\$9,000	\$9,000
\$134,172	\$135,036	\$137,736	4018-Transfer from General Fund	\$138,636	\$138,636	\$138,636
\$947,217	\$1,046,075	\$945,236	TOTAL RESOURCES	\$1,047,636	\$1,047,636	\$1,047,636

5991 - VEHICLES: None

5992 - EQUIPMENT: Purchases are: Two E-One Pump set-ups for Nehalem Point (\$9,000), Copy Machine & Plotter for Treatment Plant (\$12,000), Push Camera (\$10,000), GIS Instrument (\$7,500).

5993 - STATE/FEDERAL COMPLIANCE REQUIREMENTS: \$20,000 for any State or Federal requirements.

This includes the costs of any studies or engineering fees to complete these requirements.

5994 - BUILDING IMPROVEMENTS: HVAC System-Adm Office (\$20,000)

HISTORICAL DATA			REQUIREMENTS	BUDGET FOR NEXT YEAR		
ACTUAL 2016-17	ACTUAL 2017-18	ADOPTED 2018-19		PROPOSED 2019-20	APPROVED 2019-20	ADOPTED 2019-20
\$0	\$0	\$0	5991-Vehicles	\$0	\$0	\$0
\$49,984	\$31,021	\$9,000	5992-Equipment	\$38,500	\$38,500	\$38,500
\$0	\$0	\$20,000	5993-State/Federal Compliance Requirements	\$20,000	\$20,000	\$20,000
\$0	\$189,000	\$0	5994-Building Improvements	\$20,000	\$20,000	\$20,000
\$49,984	\$220,021	\$29,000	Total Capital Outlay	\$78,500	\$78,500	\$78,500
			RESERVED FOR FUTURE EXPENDITURES			
\$897,233	\$826,054	\$916,236	5998-Assigned Fund Balance	\$969,136	\$969,136	\$969,136
\$947,217	\$1,046,075	\$945,236	TOTAL REQUIREMENTS	\$1,047,636	\$1,047,636	\$1,047,636

This fund was originally authorized by ORS 294.525 and established by Resolution #88-3 on 5-18-88 for the purposes of setting up a reserve fund for purchase of capital equipment items.

The fund was re-established in 1998 by Resolution 98-8, again in 2008 by Resolution 2008-1, and again in 2018 by Resolution 2018-1.

The fund name was changed in 2008 from the Equipment Reserve Fund to the Improvement & Replacement Fund at the request of the auditors which was done by Resolution 2008-1.

The next review will be in 2028.

SYSTEM DEVELOPMENT RESERVE FUND 2019-2020



Treatment Plant near Lagoon A



Geese on stump

2014 FACILITIES PLAN

CAPITAL IMPROVEMENT PROJECTS

2019-2020 BUDGET YEAR

IMPROVEMENTS	COST ESTIMATE	ACTUAL COST	YEAR
Administration Building Force Main	\$2,800,000.00	\$2,252,045.41	Completed
Fire Station/City Park Pump Station Upgrades	\$210,000.00	\$58,245.56	Completed
Administration Building Pump Station Upgrade	\$260,000.00	\$95,300.00	Completed
Bayside North Pump Upgrade	\$20,000.00	\$14,620.90	Completed
Irrigation Equipment	\$100,000.00		Ongoing
Dean's Point Pump Station Upgrade	\$290,000.00	\$19,422.33	Completed
Wheeler North Pump Station Upgrade with Force Main	\$560,000.00		2018-2023
Biosolids Project	\$570,000.00		2018-2023
Building Pump Station Improvements & Spare Parts	\$135,000.00		2018-2023
Neah-Kah-Nie Pump Station Upgrade	\$220,000.00		2018-2023
Administration Building Roof Replacement	\$100,000.00	\$18,850.00	Completed
Fork Island Pump Station Upgrade	\$280,000.00		2023-2028
Liars Lair Inflow Mitigation	\$30,000.00		2023-2028
Anglers Acres Inflow Mitigation	\$30,000.00		2023-2028
Nehalem Road I & I Mitigation/Repair	\$200,000.00		2023-2028
Building Pump Station Improvements	\$150,000.00		2023-2028
Lagoon Flow Transfer Improvements	\$20,000.00		2023-2028
RV Dump Station Improvements**	\$5,000.00	\$0.00	Completed
Effluent Irrigation Pumping	\$160,000.00		2028-2034
Fork Island Force Main Replacement Study	\$30,000.00		2028-2034
Neptune Way Pump Station Decommission	\$25,000.00		2028-2034
Effluent Disinfection Improvements	\$350,000.00		2028-2034
Wheeler South Pump Station Rehabilitation	\$240,000.00		2028-2034
System Wide I & I Repairs and Stubs to Vacant Lots	\$200,000.00		Ongoing
TOTAL	\$6,985,000.00	\$2,458,484.20	

**Improvements were done in-house.



SYSTEM DEVELOPMENT RESERVE FUND
2019-2020 BUDGET

HISTORICAL DATA			RESOURCES	BUDGET FOR NEXT YEAR		
ACTUAL 2016-17	ACTUAL 2017-18	ADOPTED 2018-19		PROPOSED 2019-20	APPROVED 2019-20	ADOPTED 2019-20
\$3,471,541	\$2,011,416	\$2,250,000	4100-Cash Carry Forward	\$2,500,000	\$2,500,000	\$2,500,000
\$28,848	\$36,804	\$20,000	4003-Account Interest	\$30,000	\$30,000	\$30,000
\$88,446	\$98,572	\$106,450	4013-System Development Charge (25 EDU's)	\$106,450	\$106,450	\$106,450
\$364,917	\$375,864	\$387,140	4016-Transfer from General Fund	\$398,754	\$398,754	\$398,754
\$3,953,752	\$2,522,656	\$2,763,590	TOTAL RESOURCES	\$3,035,204	\$3,035,204	\$3,035,204

Requirements:

Outside Services: Engineering & Design + Project Management (\$220,000.00)

Total Outside Services - \$220,000.00

Collection System Improvements: System-wide I & I Repairs: Nehalem Rd Rehab (\$115,000),
Dean's Point Force Main Repair (\$50,000), Manhole Addition in Nehalem (\$10,000)

Total Collection System Improvements = \$175,000

Treatment Plant Improvements: Biosolids Project (\$500,000) Effluent replacement pump. (\$60,000)

Total Plant Improvements = \$560,000.00

Building Improvements: None

Total Building Improvements = \$0.00

Planned Reserve: This line will be used for accumulation of monies to perform all the requirements of the
Facility Master Plan through 2034.

Total Planned Reserve = \$2,080,204.00

HISTORICAL DATA			REQUIREMENTS	BUDGET FOR NEXT YEAR		
ACTUAL 2016-17	ACTUAL 2017-18	ADOPTED 2018-19		PROPOSED 2019-20	APPROVED 2019-20	ADOPTED 2019-20
\$0	\$71,320	\$60,000	5991-Treatment Plant Improve	\$560,000	\$560,000	\$560,000
\$18,847	\$0	\$0	5992-Building Improvements	\$0	\$0	\$0
\$52,164	\$34,009	\$90,000	5993-Outside Service (Engineering & Design)	\$220,000	\$220,000	\$220,000
\$1,871,324	\$35,648	\$115,000	5995-Collection System Improve	\$175,000	\$175,000	\$175,000
\$1,942,335	\$140,977	\$265,000	TOTAL CAPITAL OUTLAY	\$955,000	\$955,000	\$955,000
\$2,011,417	\$2,381,679	\$2,498,590	5998-Committed Fund Balance	\$2,080,204	\$2,080,204	\$2,080,204
\$3,953,752	\$2,522,656	\$2,763,590	TOTAL REQUIREMENTS	\$3,035,204	\$3,035,204	\$3,035,204

This fund is authorized by ORS 294.525 & established by Resolution #94-10 on 7-20-94 for the purpose of financing future improvements to the overall system.

The fund was re-established in 2004 by Resolution 2004-05 and again in 2014 by Resolution 2014-02.

The next review will be in 2024.

RESOLUTION 2019-02

WHEREAS, certain service charges established by the NEHALEMBAY WASTEWATER AGENCY for use of the sewer system have not been paid when due,

IT IS THEREFORE RESOLVED by the Board of Directors of the NEHALEM BAY WASTEWATER AGENCY to hereby certify to the Assessor of Tillamook County, Oregon the following listed charges owed for sewer services provided by the Authority. These charges are to be added to the tax levy for fiscal year 2019-2020, as provided by ORS 454.225. The amount of each property owner's delinquency shall be charged only against the property owned by him as shown in the following list:

DELINQUENT AMOUNT PLUS INTEREST TO JUNE 30, 2019
DEPOSIT TO GENERAL FUND

NUMBER	DELINQUENT AMOUNT	CERTIFICATION FEE	TOTAL AMOUNT TO BE CERTIFIED
#1	\$172.84	\$50.00	\$222.84
#2	\$339.15	\$50.00	\$389.15
#3	\$170.30	\$50.00	\$220.30
#4	\$170.30	\$50.00	\$220.30
#5	\$169.44	\$50.00	\$219.44
#6	\$851.57	\$50.00	\$901.57
#7	\$126.45	\$50.00	\$176.45
#8	\$170.66	\$50.00	\$220.66
#9	\$339.15	\$50.00	\$389.15
#10	\$339.15	\$50.00	\$389.15
#11	\$339.15	\$50.00	\$389.15
#12	\$339.15	\$50.00	\$389.15
#13	\$177.71	\$50.00	\$227.71
#14	\$339.15	\$50.00	\$389.15
#15	\$339.15	\$50.00	\$389.15
#16	\$1,017.47	\$50.00	\$1,067.47
#17	\$678.31	\$50.00	\$728.31
#18	\$339.15	\$50.00	\$389.15
#19	\$177.71	\$50.00	\$227.71
#20	\$169.44	\$50.00	\$219.44
#21	\$339.15	\$50.00	\$389.15
#22	\$339.15	\$50.00	\$389.15
#23	\$393.48	\$50.00	\$443.48
#24	\$339.15	\$50.00	\$389.15
#25	\$167.76	\$50.00	\$217.76
#26	\$339.15	\$50.00	\$389.15
#27	\$522.16	\$50.00	\$572.16

#28	\$339.11	\$50.00	\$389.11
#29	\$339.11	\$50.00	\$389.11
#30	\$339.11	\$50.00	\$389.11
#31	\$421.05	\$50.00	\$471.05
#32	\$171.86	\$50.00	\$221.86
TOTALS	\$10,815.64	\$1,600.00	\$12,415.64

DESCRIPTIONS

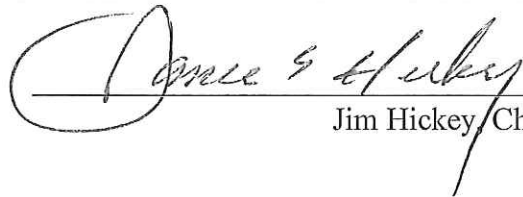
#1	MARYANN JACQUEZ 1424 ROBLES DR CHULA VISTA CA 91911	2N 10 2BC Tax Lot 3100 Blk - Lot -	\$222.84 (#2810)
#2	JOSIE HAYES (FARLEY) PO BOX 903 ROCKAWAY BEACH, OR 97136-0903	2N 10 2BC Tax Lot 2502 Blk - Lot -	\$389.15 (#408798)
#3	JOHN FUGATT 14311 RIVIERA DR HUNTINGTON BEACH CA 92647	2N 10 2BD Tax Lot 601 Blk - Lot -	\$220.30 (#391263)
#4	JOHN FUGATT 14311 RIVIERA DR HUNTINGTON BEACH CA 92647	2N 10 2BD Tax Lot 600 Blk - Lot -	\$220.30 (#15209)
#5	JEFF A MENDENHALL PO BOX 273 WHEELER OR 97146-0273	2N 10 2BD Tax Lot 1502 Blk 63 - Lot - 10	\$219.44 (#391389)
#6	JOHN FUGATT 14311 RIVIERA DR HUNTINGTON BEACH CA 92647	2N 10 2CA Tax Lot 800 Blk - Lot -	\$901.57 (#17591)
#7	NICHOLAS BETTS PO BOX 103 MANZANITA OR 97130-0103	2N 10 2CA Tax Lot 802 Blk - Lot -	\$176.45 (#320450)
#8	ETTE RUSSO PO BOX 1260 PORTLAND OR 97239-1260	3N 10 20 Tax Lot 706 Blk - Lot -	\$220.66 (#364787)

#9	HELEN HILL PO BOX 3532 BAY CITY, OR 97107-3532	3N 10 20CA Tax Lot 2502 Blk - Lot -	\$389.15 (#358160)
#10	HELEN HILL PO BOX 3532 BAY CITY, OR 97107-3532	3N 10 20CA Tax Lot 2500 Blk - Lot -	\$389.15 (#111275)
#11	HELEN HILL PO BOX 3532 BAY CITY, OR 97107-3532	3N 10 20DC Tax Lot 601 Blk - Lot -	\$389.15 (#358455)
#12	RICHARD & SHARON MARSH 9365 DEWOLF RD NEHALEM, OR 97131	3N 10 20DC Tax Lot 1409 Blk - Lot - 10	\$389.15 (#399276)
#13	VERN SCOVELL PO BOX 151 NEHALEM OR 97131-0151	3N 10 23B Tax Lot 502 Blk - Lot - Parcel 2	\$227.71 (#394968)
#14	BRIEN BUBLITZ/KIMBERLY KOCH PO BOX 104 MANZANITA, OR 97130-0104	3N 10 23CB Tax Lot 1200 Blk - Lot -	\$389.15 (#55987)
#15	DAVE MIOTTEL 2146 SUMMIT DR LAKE OSWEGO, OR 97034-3626	3N 10 27BD Tax Lot 2121 Blk 3 Lot 10	\$389.15 (#58314)
#16	BAYWAY TAVERN INC SUZIE GRUVER 9190 SITKA LN NEHALEM OR 97131	3N 10 27CA Tax Lot 400 Blk - 4 Lot - 4	\$1067.47 (#3114)
#17	BAYWAY EATERY SUZIE GRUVER 9190 SITKA LN NEHALEM OR 97131	3N 10 27CA Tax Lot 400 Blk - 4 Lot - 4	\$728.31 (#3114)
#18	MICHAEL O'QUINN 24450 FOSS ROAD NEHALEM, OR 97131-9338	3N 10 27CA Tax Lot 2401 Blk - Lot -	\$389.15 (#8315)

#19	VERN SCOVELL PO BOX 151 NEHALEM OR 97131-0151	3N 10 27CA Tax Lot 5400 Blk - Lot -	\$227.71 (#10375)
#20	CHRISTOPHER TRUEDSON 3127 SA JADEN DR BEAVERTON OR 97003	3N 10 27CA Tax Lot 1800 Blk - 3 Lot - 6	219.44 (#3276)
#21	MARK STINNETT 36450 PACIFIC PALISAIDES PL NEHALEM, OR 97131-9665	3N 10 28B Tax Lot 1102 Blk - Lot - Parcel 1	\$389.15 (#393168)
#22	RUSSELL & BRIGID BOWEN 35571 SCHOONER WAY NEHALEM, OR 97131-9643	3N 10 28CA Tax Lot 3300 Blk - Lot 17	\$389.15 (#63004)
#23	ELDER ERFELDT 11075 SEAMONT WAY NEHALEM OR 97131	3N 10 28CD Tax Lot 5900 Blk - Lot - Parcel 2	\$443.48 (#391599)
#24	DARRELL HAYNES/MARIE SMITH 35400 BAYSIDE GARDENS ROAD NEHALEM, OR 97131-9706	3N 10 28DB Tax Lot 1500 Blk - Lot -	\$389.15 (#65976)
#25	HANS KAUTZ PO BOX 2018 OREGON CITY OR 97045	3N 10 28DB Tax Lot 1915 Blk - Lot - Parcel 3	\$217.76 (#411280)
#26	ROGER CROSTA PO BOX 204 MANZANITA, OR 97130-0204	3N 10 28DD Tax Lot 1100 Blk - Lot - Parcel 2	\$389.15 (#397176)
#27	RUSS GIBB PO BOX 1828 BATTLEGROUNDS WA 98604	3N 10 29AA Tax Lot 407 Blk - Lat -	\$572.16 (#409667)
#28	FEDERAL NATIONAL MORTGAGE PO BOX 650043 DALLAS, TX 75265-0043	3N 10 32AB Tax Lot 90002 Blk - Lot - Unit B	\$389.11 (#409558)


#29	SUZANNE C GRUVER 9190 SITKA LN NEHALEM OR 97131	3N 10 32AB Tax Lot 9400 Blk 17 Lot 23	\$389.11 (#54862)
#30	MICHAEL ECKSTEIN PO BOX 763 SANDY, OR 97055-0763	3N 10 33AB Tax Lot 1700 Blk - Lot - 16	\$389.11 (#390318)
#31	ANDREW REID 77393 HWY 53 NEHALEM OR 97131	3N 10 33BA Tax Lot 1808 Blk - Lot - 7	471.05 (#405714)
#32	DOUGLAS MARTIN PO BOX 6631 ALOHA, OR 97007-6631	3N 10 33BA Tax Lot 405 Blk - Lot - Parcel 1	\$221.86 (#391374)

PASSED by the Board of Directors this 19th day of June, 2019



 Jim Hickey, Chairman

ATTEST:



 Bruce Halverson, Manager

Note: The numbers in the parenthesis are the Tillamook County Tax Assessor Account numbers

RESOLUTION 2019-03

ADOPTION OF 2019-2020 BUDGET

WHEREAS, the 2019-2020 budget was prepared by the Budget Officer and presented to the Nehalem Bay Wastewater Agency (NBWA) Budget Committee at their May 1, 2019 meeting; and

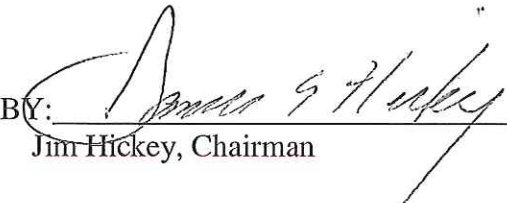
WHEREAS, the NBWA Budget Committee moved, seconded and approved the 2019-2020 Budget by a voice vote at their meeting; and

WHEREAS, since that time, only lawful changes have been made to that approved budget by the Budget Officer.

BE IT THEREFORE RESOLVED, that the Board of Directors of the NBWA hereby adopts the 2019-2020 budget approved by the Budget Committee in the aggregate amount of \$6,909,292.00

BE IT FINALLY RESOLVED, that the NBWA Budget Officer be directed to file a copy of the approved budget, including this Resolution, with Tillamook County Clerk and Tillamook County Assessor on or before July 15, 2019.

ADOPTED by the Board of Directors of the Nehalem Bay Wastewater Agency, at their regularly scheduled meeting, this 19th day of June, 2019.

BY: 
Jim Hickey, Chairman

ATTEST: 
Bruce Halverson, Manager

RESOLUTION 2019-04

APPROPRIATION OF FUNDS OF THE 2019-2020 BUDGET

WHEREAS, the 2019-2020 budget was adopted by the Nehalem Bay Wastewater Agency (NBWA) Board of Directors by their passage of Resolution 2019-03; and

WHEREAS, appropriations for the fiscal year beginning July 1, 2019 must be made to individual fund accounts.

BE IT THEREFORE RESOLVED, that the categories shown below are hereby appropriated as follows:

GENERAL FUND

Personal Services	\$729,575	
Materials & Services	\$928,574	
Capital Outlay/Special Reserve	\$3,500	
Fund Transfers	\$537,390	
Contingencies	<u>\$427,413</u>	
		\$2,626,452

BOND FUND

Debt Service	<u>\$0</u>	\$0
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SYSTEM DEVELOPMENT FUND

Capital Outlay	<u>\$955,000</u>	\$955,000
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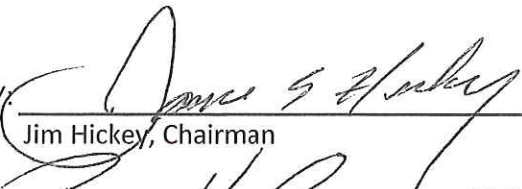
IMPROVEMENT & REPLACEMENT FUND

Capital Outlay	<u>\$78,500</u>	\$78,500
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TOTAL APPROPRIATION		\$3,659,952
TOTAL NONAPPROPRIATED		\$3,249,340
TOTAL BUDGET		\$6,909,292

BE IT FINALLY RESOLVED, that the NBWA Budget Officer be directed to file a copy of the approved budget, including this Resolution, with the Tillamook County Clerk and Tillamook County Assessor on or before July 15, 2019.

ADOPTED by the Board of Directors of the Nehalem Bay Wastewater Agency, at their regularly scheduled meeting, this 19th day of June, 2019.

BY: 

Jim Hickey, Chairman

ATTEST: 

Bruce Halverson, Manager

RESOLUTION 2019-05

IMPOSING & LEVYING TAXES FOR THE 2019-2020 BUDGET

WHEREAS, the 2019-2020 budget was adopted by the Nehalem Bay Wastewater Agency (NBWA) Board of Directors by their passage of Resolution 2019-03; and

WHEREAS, taxes for the fiscal year beginning July 1, 2019 must be levied.

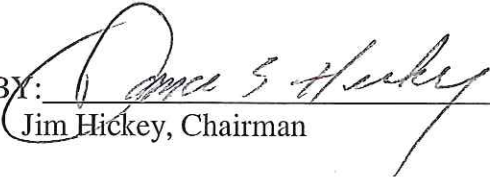
BE IT THEREFORE RESOLVED, that the Board of Directors of the NBWA hereby imposes the taxes provided for in the 2019-2020 budget at the rate of \$0.4088 per \$1000 of assessed value for general operations and that these taxes are hereby levied on the assessed value of all taxable property within the NBWA as of one (1) a.m., July 1, 2019

General Operating Levy	\$0.4088/1000
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BE IT FINALLY RESOLVED, that the NBWA Budget Officer be directed to file a copy of the approved budget, including this Resolution, with the Tillamook County Clerk and Tillamook County Assessor on or before July 15, 2019.

ADOPTED by the Board of Directors of the Nehalem Bay Wastewater Agency, at their regularly scheduled meeting, this 19th day of June, 2019.

BY:



Jim Hickey, Chairman

ATTEST:



Bruce Halverson, Manager

RESOLUTION 2019-06

IMPOSING & CATEGORIZING TAXES FOR THE 2019-2020 BUDGET

WHEREAS, the 2019-2020 budget was adopted by the Nehalem Bay Wastewater Agency (NBWA) Board of Directors by their passage of Resolution 2019-03; and

WHEREAS, taxes for the fiscal year beginning July 1, 2019 must be categorized.

BE IT THEREFORE RESOLVED, that the Board of Directors of the NBWA hereby categorize the taxes provided for in the 2019-2020 budget as follows:

GENERAL GOVERNMENT

General Operating Levy \$0.4088/1000

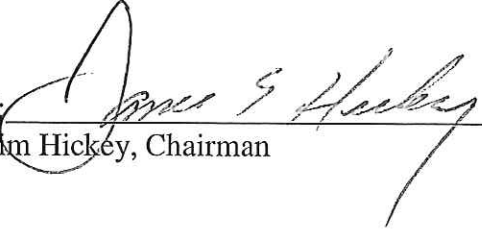
NON-LIMITED

Delinquent User Fees \$ 12,415.64
(Certified to Assessor
for Collection with
Property Taxes)

BE IT FINALLY RESOLVED, that the NBWA Budget Officer be directed to file a copy of the approved budget, including this Resolution, with the Tillamook County Clerk and Tillamook County Assessor on or before July 15, 2019.

ADOPTED by the Board of Directors of the Nehalem Bay Wastewater Agency, at their regularly scheduled meeting, this 19th day of June, 2019.

BY:


Jim Hickey, Chairman

ATTEST:


Bruce Halverson, Manager

Notice of Property Tax and Certification of Intent to Impose a Tax, Fee, Assessment, or Charge on Property

FORM LB-50 2019-2020

To assessor of Tillamook County

Check here if this is an amended form.

• Be sure to read instructions in the current Notice of Property Tax Levy Forms and Instructions booklet.

The NehalemBayWastewater has the responsibility and authority to place the following property tax, fee, charge, or assessment

District name

on the tax roll of Tillamook County. The property tax, fee, charge, or assessment is categorized as stated by this form.

County name

<u>PO Box 219</u>	<u>Nehalem</u>	<u>OR</u>	<u>97131</u>	<u>06/19/2019</u>
Mailing address of district	City	State	ZIP code	Date submitted
<u>Bruce Halverson</u>	<u>Manager</u>	<u>503-368-5125</u>	<u>nbwa2@nehalemtnl.net</u>	
Contact person	Title	Daytime telephone number	Contact person e-mail address	

CERTIFICATION—You **must** check one box if you are subject to Local Budget Law.

- The tax rate or levy amounts certified in Part I are within the tax rate or levy amounts approved by the budget committee.
- The tax rate or levy amounts certified in Part I were changed by the governing body and republished as required in ORS 294.456.

PART I: TAXES TO BE IMPOSED

	Subject to General Government Limits		
	Rate	—or— Dollar Amount	
1. Rate per \$1,000 or total dollar amount levied (within permanent rate limit) ... 1	0.4088		
2. Local option operating tax 2	0		Excluded from Measure 5 Limits
3. Local option capital project tax 3	0		
4. City of Portland Levy for pension and disability obligations 4	0		
5a. Levy for bonded indebtedness from bonds approved by voters prior to October 6, 2001 5a			0.00
5b. Levy for bonded indebtedness from bonds approved by voters after October 6, 2001 5b			0.00
5c. Total levy for bonded indebtedness not subject to Measure 5 or Measure 50 (total of 5a + 5b) 5c			0.00

PART II: RATE LIMIT CERTIFICATION

6. Permanent rate limit in dollars and cents per \$1,000..... 6	0.4088
7. Election date when your new district received voter approval for your permanent rate limit 7	
8. Estimated permanent rate limit for newly merged/consolidated district 8	

PART III: SCHEDULE OF LOCAL OPTION TAXES— Enter all local option taxes on this schedule. If there are more than two taxes, attach a sheet showing the information for each.

Purpose (operating, capital project, or mixed)	Date voters approved local option ballot measure	First tax year levied	Final tax year to be levied	Tax amount —or— rate authorized per year by voters

PART IV: SPECIAL ASSESSMENTS, FEES, AND CHARGES*

Description	ORS Authority**	Subject to General Government Limitation	Excluded from Measure 5 Limitation
1 Non-Ad-Valorem Taxes	454.225		\$12,415.64
2			

*If fees, charges, or assessments will be imposed on specific property within your district, you must attach a complete listing of properties, by assessor's account number, to which fees, charges, or assessments will be imposed. Show the fees, charges, or assessments uniformly imposed on the properties. If these amounts are not uniform, show the amount imposed on each property.
**** The ORS authority for putting these assessments on the roll must be completed if you have an entry in Part IV.**

(see the back for worksheet for lines 5a, 5b, and 5c)
File with your assessor no later than JULY 15, unless granted an extension in writing.

Worksheet for Allocating Bond Taxes

Debt service requirements for bonds approved **prior to October 6, 2001** (including advanced refunding issues to redeem them):

	Principal	Interest	Total
Bond Issue 1			
Bond Issue 2			
Bond Issue 3			
Total A			

Debt service requirements for bonds approved **on or after October 6, 2001**:

	Principal	Interest	Total
Bond Issue 1			
Bond Issue 2			
Bond Issue 3			
Total B			
Total Bond (A + B)			

Total Bonds

$$\frac{\text{Total A} = \$ \underline{\hspace{2cm}}}{\text{Total A + B} = \$ \underline{\hspace{2cm}}} = \text{Allocation \%} \times \text{Bond Levy} = \$ \underline{\hspace{2cm}} \quad (\text{enter on line 5a on the front})$$

$$\frac{\text{Total B} = \$ \underline{\hspace{2cm}}}{\text{Total A + B} = \$ \underline{\hspace{2cm}}} = \text{Allocation \%} \times \text{Bond Levy} = \$ \underline{\hspace{2cm}} \quad (\text{enter on line 5b on the front})$$

Total Bond Levy \$ (enter on line 5c on the front)

Example – Total Bond Levy = \$5,000

Debt service requirements for bonds approved **prior to October 6, 2001** (including advanced refunding issues to redeem them):

	Principal	Interest	Total
Bond A: Bond Issue 1	5,000.00	500.00	5,500.00
Bond Issue 2	3,000.00	250.00	3,250.00
Bond Issue 3	1,000.00	100.00	1,100.00
Total A			9,850.00

Debt service requirements for bonds approved **on or after October 6, 2001**:

	Principal	Interest	Total
Bond B: Bond Issue 1	3,000.00	50.00	3,050.00
Total B			3,050.00
Total Bond (A + B)			\$12,900.00

Formula for determining the division of tax:

$$\frac{\text{Total A} = \$ \underline{9,850.00}}{\text{Total A + B} = \$ \underline{12,900.00}} = \text{Allocation \%} \times \text{Bond Levy} = \$ \underline{3,818.00} \quad (\text{enter on line 5a on the front})$$

$$\frac{\text{Total B} = \$ \underline{3,050.00}}{\text{Total A + B} = \$ \underline{12,900.00}} = \text{Allocation \%} \times \text{Bond Levy} = \$ \underline{1,182.00} \quad (\text{enter on line 5b on the front})$$

Total Bond Levy \$ 5,000.00 (enter on line 5c on the front)

State Of Oregon

Copy Of Advertisement

County Of Clatsop } ss.

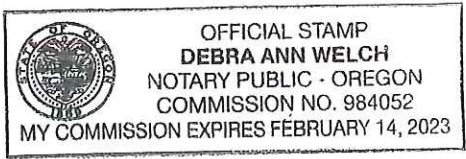
Affidavit of PUBLICATION

I, Haley Swanson, being duly sworn, depose and say that I am the principal clerk of the manager of the DAILY ASTORIAN, a newspaper of general circulation, as defined by section ORS 193.010 and 193.020 Oregon Compiled Laws, Annotated, printed and published daily at Astoria in the aforesaid county and state; the Legal Notice: AB7153 Notice of Budget Committee Meeting a printed copy of which is hereto attached, was published in the entire issue of said newspaper two successive and consecutive time(s) in the following issues: April 10th and 24th, 2019.

[Handwritten signature]

Signed and attested before me on the 25th day of April, 2019 by:

[Handwritten signature: Debra Welch]



Notary Public for the State of Oregon, Residing at Astoria, Oregon, Clatsop County.

AB7153 NOTICE OF BUDGET COMMITTEE MEETING. A public meeting of the Nehalem Bay Wastewater Agency Budget Committee, Tillamook County, State of Oregon, to discuss the budget for the fiscal year July 1, 2019 to June 30, 2020 will be held at the Conference Room of the Administration Building in Nehalem, Oregon. The meeting will take place on the 1st day of May, 2019 at 7:00 p.m. The purpose of the meeting is to receive the budget message and to receive comment from the public on the budget. A copy of the budget document may be inspected or obtained on or after May 1, 2019 at the Administration Office in Nehalem during normal business hours (35755-7th Street: Monday-Friday, 8:00am-4:00pm). This is a public meeting where deliberation of the Budget Committee will take place. Any person may appear at the meeting and discuss the proposed programs with the Budget Committee. County of Record: Tillamook Notice Published In: The Daily Astorian Notice Posted At: Manzanita, Nehalem, Wheeler Date Notice Prepared: April 10, 2019 NBWA Board Chair: Jim Hickey NBWA Budget Officer: Bruce Halverson, Manager Published: April 10th and 24th, 2019.

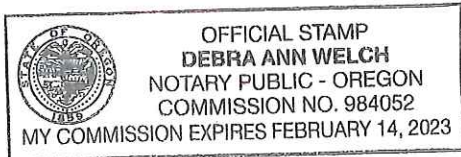
County Of Clatsop } ss.

Affidavit of PUBLICATION

I, **Haley Swanson**, being duly sworn, depose and say that I am the principal clerk of the manager of **THE ASTORIAN**, a newspaper of general circulation, as defined by section ORS 193.010 and 193.020 Oregon Compiled Laws, Annotated, printed and published tri-weekly at Astoria in the aforesaid county and state; the Legal Notice: **AB7300 LB-1 Notice of Budget Hearing** a printed copy of which is hereto attached, was published in the entire issue of said newspaper **one** successive and consecutive time(s) in the following issues: **June 11, 2019**.



Signed and attested before me on the **11th** day of **June, 2019** by:

Notary Public for the State of Oregon, Residing at Astoria, Oregon, Clatsop County.

FORM LB-1			
NOTICE OF BUDGET HEARING			
A public meeting of the Board of Directors will be held on June 19, 2019 at 7:00 pm at 35755 Seventh Street, Nehalem, Oregon. The purpose of this meeting is to discuss the budget for the fiscal year beginning July 1, 2019 as approved by the Nehalem Bay Wastewater Agency Budget Committee. A summary of the budget is presented below. A copy of the budget may be inspected or obtained at 35755 Seventh Street, Nehalem, Oregon, between the hours of 7:30 a.m. and 4:00 p.m. or online at www.nehalembywastewater.org. This budget is for an annual budget period. This budget was prepared on a basis of accounting that is the same as the preceding year. If different, the major changes and their effect on the budget are explained below.			
Contact: Bruce Halverson, Manager	Telephone: 503-368-5125	Email: nbwa2@nehalemtnet.net	
FINANCIAL SUMMARY - RESOURCES			
TOTAL OF ALL FUNDS	Actual Amount 2017-2018	Adopted Budget 2018-2019	Approved Budget 2019-2020
Beginning Fund Balance/Net Working Capital	\$4,477,703	\$3,800,000	\$4,400,000
Fees, Licenses, Permits, Fines, Assessments & Other Service Charges	\$1,209,223	\$1,358,374	\$1,366,474
Federal, State and all Other Grants, Gifts, Allocations and Donations	\$0	\$122,174	\$132,174
Revenue from Bonds and Other Debt	\$0	\$0	\$0
Interfund Transfers / Internal Service Reimbursements	\$510,900	\$524,876	\$537,390
All Other Resources Except Current Year Property Taxes	\$91,622	\$55,000	\$74,500
Current Year Property Taxes Estimated to be Received	\$355,437	\$387,140	\$398,754
Total Resources	\$6,644,885	\$6,247,564	\$6,909,292
FINANCIAL SUMMARY - REQUIREMENTS BY OBJECT CLASSIFICATION			
Personnel Services	\$651,809	\$690,433	\$729,575
Materials and Services	\$476,337	\$786,774	\$928,574
Capital Outlay	\$360,998	\$294,000	\$1,033,500
Debt Service	\$0	\$0	\$0
Interfund Transfers	\$510,900	\$524,876	\$537,390
Contingencies	\$0	\$333,155	\$427,413
Special Payments	\$659	\$3,500	\$3,500
Unappropriated Ending Balance and Reserved for Future Expenditure	\$4,644,182	\$3,614,826	\$3,249,340
Total Requirements	\$6,644,885	\$6,247,564	\$6,909,292
FINANCIAL SUMMARY - REQUIREMENTS AND FULL-TIME EQUIVALENT EMPLOYEES (FTE) BY ORGANIZATIONAL UNIT OR PROGRAM *			
Name of Organizational Unit or Program			
FTE for that unit or program			
Wastewater Collection and Treatment	6,644,885	6,247,564	6,909,292
FTE	7	7	7
Total Requirements	6,644,885	6,247,564	6,909,292
Total FTE	7	7	7
PROPERTY TAX LEVIES			
	Rate or Amount Imposed 2017-2018	Rate or Amount Imposed 2018-2019	Rate or Amount Approved 2019-2020
Permanent Rate Levy (rate limit 0.4088 per \$1,000)	0.4088	0.4088	0.4088
Local Option Levy	0	0	0
Levy For General Obligation Bonds	0	0	0
STATEMENT OF INDEBTEDNESS			
LONG TERM DEBT	Estimated Debt Outstanding on July 1.	Estimated Debt Authorized, But Not Incurred on July 1	
General Obligation Bonds	\$0	\$0	
Other Bonds	\$0	\$0	
Other Borrowings	\$0	\$0	
Total	\$0	\$0	
Published: June 11, 2019			

2019-2020
BUDGET SCHEDULE

February 20, 2019	Appoint Budget Officer
April 10, 2019	Publish notice of Budget Committee Meeting in the Daily Astorian or an adjudicated publication
April 24, 2019	Publish second notice of Budget Committee Meeting in the Daily Astorian or an adjudicated publication
May 1, 2019	Budget Committee Meeting, 7:00 p.m. (Budget Committee Approves Proposed Budget)
June 11, 2019	Publish Notice of Hearing and Budget Summary in the Daily Astorian or an adjudicated publication
June 19, 2019	Budget Hearing 7:00 p.m. (As part of the Regular Board Meeting)
June 19, 2019	Board of Directors Adopts the Budget after adopting the Resolution for Lien Certification and the closing of the hearing
July 15, 2019	Submit Final Budget to Tillamook County Clerk (1), Assessor (2), Treasurer (1)

The notices for the Daily Astorian or an adjudicated publication are mailed no later than the Wednesday before the publication date.

Budget Committee Members are requested to attend the Budget Committee Meeting. It is not required for the Budget Committee Members to attend the Budget Hearing.



NEHALEM BAY WASTEWATER AGENCY
PO BOX 219
NEHALEM OR 97131
503-368-5125