

## **REGULAR MEETING OF THE BOARD OF DIRECTORS**

April 20, 2022, 1:00 p.m. NBWA Conference Room & Zoom

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The meeting was called to order at 1:11 pm by Chairman Handler. Director Sims, Director Nicholson, and Director Wilson were present in the conference room. Director Hickey was present on the Zoom.

Also present in the conference room was Manager Bruce Halverson, and Executive Assistant Keri Scott.

There were no members of the public present in the conference room and no members of the public joined the zoom meeting.

### **MINUTES**

Director Wilson made a motion to approve the minutes of the March 16, 2022 meeting. The motion was seconded by Director Nicholson and passed unanimously.

### **FINANCIAL REPORT**

Director Handler asked about expense line 01-5801 Liability Insurance at 113% of the budget line. The rates were adjusted in January and the line has been increased for the 2022/2023 budget. Director Handler noted that the revenue lines across the funds (01, 05, 06) line 4003 Interest Received at only 23-40% of the budgeted amount when we are at 67% of the budget year was concerning. Executive Assistant, KeriScott, confirmed that the interest rates with LGIP had been adjusted down several times throughout the budget year and that the lines had been decreased to reflect a much lower rate for the 2022/2023 budget.

Director Sims made a motion to approve the financial report for the month ending February 28, 2022. The motion was seconded by Director Wilson and passed unanimously.

### **UNFINISHED BUSINESS**

#### **NEW BUSINESS**

The Personnel Committee Report was presented by Bruce Halverson. Director Nicholson made a motion to approve the Personnel Committee Report. The motion was seconded by Director Wilson and the motion carried. Directors Nicholson, Wilson, Hickey, and Chairman Handler all voted in favor and Director Sims recused himself from the vote.

The NKN Meadows Easement Issue was presented by John Handler. It was noted that we don't currently have any involvement or legal obligations. The sewer line in question is a private lateral owned by Darryl Carter. Mr. Carter contacted Director Hickey to ask the Board of Directors to hear the issue. Chairman Handler, Manager Halverson, and Executive Assistant Keri Scott met with Carter to review the As-builts and easements covering Neahkahnie Meadows. Where the lateral is currently located in Neahkahnie Meadows, there is not a recorded easement and the owners of the lot where the line resides would like the lateral removed from their property so that they can put a retaining wall on their property. A recorded public utility easement two lots away from where the private lateral is currently located, the owners of that lot do not want a new lateral installed in the easement on their property.

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Chairman Handler suggested contacting our Attorney, Scott Barbur, and presenting the issue for legal comment. The Board agreed to table the issue for this meeting and invite Scott Barbur to sit in on the May Regular Board meeting.

Resolution 2022-02: A Resolution extending Worker's Compensation Coverage to volunteers of Nehalem Bay Wastewater Agency. The Insurance provided by Special Districts Association of Oregon is requesting a resolution passed by the Board to approve the Worker's Compensation insurance coverage for 2022/2023. Director Sims made a motion to approve the Resolution 2022-02: A Resolution extending Worker's Compensation Coverage to volunteers of Nehalem Bay Wastewater Agency. The motion was seconded by Director Wilson and passed unanimously.

### MANAGER'S REPORT

**River Levee Maintenance:** We have submitted the finished application to DSL. Now it is a waiting game. We are hoping a curve ball isn't coming our way...again!

**River Gauge:** There is nothing new to report.

**Wheeler North Rehab:** Kennedy Jenks is providing us with a quote for engineering as well as a cost estimate to upgrade Wheeler North Pump Station and a new force main. Depending on costs and permitting, we may split up the project into two phases. One phase being the station upgrade and one phase being the force main upgrade. We will see. With the force main bore, the permitting could be a nightmare. We already have the new pumps and transformer for the station upgrade, so that will help some on the cost for the equipment.

**Budget Meeting:** The 2022-2023 Budget meeting will be May 4<sup>th</sup> at 7:00 pm in the NBWA conference room and also available on Zoom.

### BOARD COMMENTS

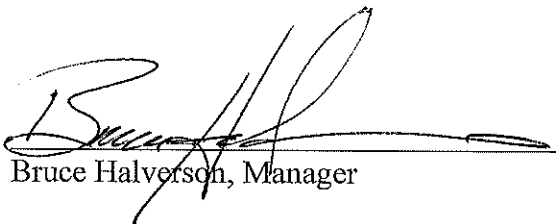
The Budget Committee Meeting is May 4<sup>th</sup> at 7:00 pm in person or on Zoom. The next regular meeting will be May 18<sup>th</sup> at 1:00 pm in the NBWA. The Budget Hearing is June 15<sup>th</sup> at 7:00 pm. Director Hickey will not be able to join the May meetings in person but will let join with Zoom.

### PUBLIC COMMENTS

There were no members of the public present.

There being no further business, Chairman Handler adjourned the meeting at 1:53 pm

  
John Handler, Chairmen

  
Bruce Halverson, Manager