

## **BUDGET HEARING & REGULAR MEETING OF THE BOARD OF DIRECTORS**

June 19, 2024 7:00 p.m. NBWA Conference Room & Zoom

Page | 1

The meeting was called to order by Chairman Wilson at 7:00 pm with Vice-Chairman Mumey, Director Hickey, and Director Handler present. Director Sims was excused.

Budget Officer & Manager Bruce Halverson and Executive Assistant Keri Scott were also present.

Also present in the conference room was Budget Chair Ann Morgan. There were no participants on Zoom.

### **MINUTES**

Director Hickey made a motion to approve the minutes of the May 15, 2024, meeting as presented. The motion was seconded by Director Handler and passed unanimously.

### **FINANCIAL REPORT**

Director Handler made a motion to approve the financial report for the month ending April 30, 2024. The motion was seconded by Director Mumey and passed unanimously.

### **BUDGET HEARING OPEN - TIME: 7:04 PM** by Chairman Wilson

### **UNFINISHED BUSINESS**

Chairman Wilson called for any comments on the 2024-2025 Budget.

There were no further comments regarding the 2024-2025 budget and no changes made to the proposed budget as approved by the budget committee.

### **NEW BUSINESS**

#### **Resolution 2024-04: Re-Establish the System Development Fund**

Director Handler made a motion to adopt Resolution 2024-04: Re-establish the System Development Fund. The motion was seconded by Director Mumey and passed unanimously.

#### **Resolution 2024-05: Certifying Liens to Tillamook County Assessor**

The resolution shows 18 accounts being certified to the Tillamook County Assessor totaling \$8,554.00. There were 29 certified letters representing 36 accounts mailed out on June 1<sup>st</sup> with 13 accounts being paid. Last year there were 22 accounts certified totaling \$10,320.00. Director Handler made a motion to adopt Resolution 2024-05: Certifying Liens to Tillamook County Assessor totaling \$8,554.00. The motion was seconded by Director Mumey and passed unanimously.

### **BUDGET HEARING CLOSED AT 7:08 PM** by Chairman Wilson

#### **Resolution 2024-06 Adoption of the 2024-2025 Budget**

Director Handler made a motion to adopt Resolution 2024-06: Adoption of the 2024-2025 Budget in the aggregate amount of \$8,657,355.00. The motion was seconded by Director Hickey and passed unanimously.

## **BUDGET HEARING & REGULAR MEETING OF THE BOARD OF DIRECTORS**

June 19, 2024 7:00 p.m. NBWA Conference Room & Zoom

Page | 2

### **Resolution 2024-07: Appropriation of Funds for the 2024-2025 Budget**

Director Mumey made a motion to adopt Resolution 2024-07: Appropriation of Funds for the 2024-2025 Budget categorized with General Fund at \$3,541,042; Bond Fund at \$0.00; System Development Fund at \$3,104,000; Improvement & Replacement Fund at \$20,000; Non-appropriated amount at \$1,992,314.00 totaling \$8,657,355. The motion was seconded by Director Hickey and passed unanimously.

### **Resolution 2024-08: Imposing & Levying Taxes for the 2024-2025 Budget**

Director Mumey made a motion to adopt Resolution 2024-08: Imposing & Levying Taxes for the 2024-2025 Budget levying the maximum allowable rate of 0.4088/1000. The motion was seconded by Director Handler and passed unanimously.

### **Resolution 2024-09: Imposing & Categorizing Taxes for the 2024-2025 Budget**

Under the Non-Limited, Delinquent User Fees, the certified amount approved from Resolution 2024-05 of \$8,554.00 was added.

Director Handler made a motion to adopt Resolution 2024-09: Imposing & Categorizing Taxes for the 2024-2025 Budget with the addition of the non-Limited amount of \$8,554.5 and the General Operating Levy of 0.4088/1000. The motion was seconded by Director Hickey and passed unanimously.

## **MANAGER'S REPORT**

**Wheeler North Upgrade:** Kennedy Jenks is almost ready to put this out to bid. It has been quite the journey getting to this point. We are waiting on DEQ and ODOT comments, so it is about three weeks out.

**River Levee:** After a lot of thought and talking with Keri, I'm going to award Advanced Excavation the levee project and just get it done and over with. Waiting another year will only drive the price up and this way, after going on seven years, it will be finished. As far as doing any more on the levee, I think we'll give that thought a rest for a while. I will let the Port know and if they want to help with the cost that would be great. I just think it will be best to complete what we started and get it in the rearview mirror.

**A-Cell Dredging (Finishing):** Kennedy Jenks was here on the 12<sup>th</sup> to do sludge sampling in A-Cell for the biosolids project. Once the results come back, I'm hoping that Fire Mountain Farms can start in July.

**Camera Installation:** Another long and winding road project is the security camera install. Abram Harris from Neah Tech has been researching this for us the past few months and he found cameras that will do the trick. Finally! We ordered all of the equipment. Abram will help with the installation. We will have cameras at the plant, the warehouse, and the admin building. When we're done, I will contact SDAO and let them know. After receiving the matching grant in 2022, we are using the money.

**BUDGET HEARING & REGULAR MEETING OF THE BOARD OF DIRECTORS**

June 19, 2024 7:00 p.m. NBWA Conference Room & Zoom

Page | 3

**The Duplex Investigation:** The duplex situation we talked about last month has been resolved. They contacted us and said all the equipment had been removed and they won't be using that as an EDU. It was inspected and approved. Problem solved.

**BOARD COMMENTS**

The July 17<sup>h</sup> Regular Board Meeting will be at 1:00 pm

**PUBLIC COMMENTS**


There were no members of the public present.

There being no further business, Chairman Handler adjourned the meeting at 7:25p.m.



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David Wilson, Chairman



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Bruce Halverson, Manager