

## **REGULAR MEETING OF THE BOARD OF DIRECTORS**

October 18, 2017

2:00 p.m.

The meeting was called to order by Chairman Jim Hickey with Curt Lorenz, Mike Sims, Owen Nicholson and John Handler. Also present was Manager Bruce Halverson, Keri Scott and Janet Lease.

### **WELCOME TO VISITORS**

Chairman Hickey noted that no visitors were present.

### **MINUTES**

Director Hickey made a motion to approve the minutes of the September 20, 2017 regular meeting as presented. The motion was seconded by Director Nicholson and passed unanimously.

### **FINANCIAL REPORT**

Director Nicholson made a motion to approve the financial report for the month ending August 31, 2017 as presented. The motion was seconded by Director Sims and passed unanimously.

### **UNFINISHED BUSINESS**

There was no unfinished business.

### **NEW BUSINESS**

There was no unfinished business.

### **MANAGER'S REPORT**

#### **Projects Update**

##### **Disinfection Change Over:**

DEQ is requesting a set of drawings from the engineer or contractor. TMG could supply a set of stock drawings and Kennedy Jenks will perform the final inspection.

##### **Irrigation:**

Irrigating the fields ended on October 10<sup>th</sup>. It was a good irrigation season and the agency is set up for a good winter even if heavy rains and storms are forecasted.

##### **SDC:**

Recommendation to increase the System Development Charge from \$2594.00 to \$4258.00 on July 1, 2018. This should allow for enough time to post publicly and receive public comment. The SDC plan created by Kennedy Jenks will be available publicly in the office and on the

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### **MANAGER'S REPORT**

#### **Projects Update Continued**

website. Director Nicholson mentioned the possibility of public outcry from contractors, builders, and home owners. Director Lorenz mentioned the Referendum 29-152 for a new Tillamook County Construction Excise Tax to aid in developing workforce housing. Director Handler commented that the SDC plan from Kennedy Jenks was a good one and would be available to the public to address any questions or concerns from the community. Chairman Hickey asked if the agency had given thought to a NBWA Facebook page to help communicate SDC plans to the public.

#### **New Warehouse:**

We are slowly making improvements at the 10<sup>th</sup> St Warehouse. The crew discovered a few spots of the newly sealed roof were leaking. Manager Halverson contacted Dr. Roof to enquire about a warranty as the work had been done June 2017. There was no warranty. McIntosh came and inspected the roof and it was found the leaks were coming from the seals on the grommets where the metal roof was screwed down. The roof will likely be a budget item for next budget year.

### **BOARD COMMENTS**

The board discussed and agreed on a 1:00 pm meeting time for the November 15<sup>th</sup> meeting.

### **PUBLIC COMMENTS**

No comments

With no further business Chairmen Hickey adjourned the meeting 2:14 pm.

  
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Jim Hickey, Chairman

  
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Bruce Halverson, Manager