

REGULAR MEETING OF THE BOARD OF DIRECTORS

April 17, 2024 1:00 p.m. NBWA Conference Room & Zoom

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The meeting was called to order at 1:04 pm by Chairman Wilson. Director Hickey, Director Handler, and Director Sims were present in the conference room. Director Mumey was excused. John Handler arrived at 1:17 pm

Also present in the conference room were Manager Bruce Halverson and Executive Assistant Keri Scott.

WELCOME TO VISITORS

Ann Morgan, member of the public, was present in the conference room.

MINUTES

Chairmen Wilson noted a typographical on page two with the time meeting adjourned and Executive Assistant Scott corrected the error.

Director Hickey made a motion to approve the minutes of the March 20, 2024 regular meeting. The motion was seconded by Director Sims and passed unanimously.

FINANCIAL REPORT

Director Hickey noted a few typographical errors for the Revenue and Expenses MTD and YTD. Scott will look into correcting the errors in the new financial software.

Ann Morgan noted the 4100 Cash Carry Forward line was not showing the 23/23 Cash Carry Forward actual number. Scott will correct for the next report.

Director Sims made a motion to approve the financial report for the month ending February 29, 2024. The motion was seconded by Director Hickey and passed unanimously.

UNFINISHED BUSINESS

Director Handler provided an update on the OREM Grant.

NEW BUSINESS

Personnel Committee Report Recommendations: Adjust Pay Table by 3% for COLA, no changes in the non-cash benefits, and keep the manager at

Director Handler made a motion to approve the Personnel Committee Report and Recommendations. The motion was seconded by Director Sims and passed unanimously.

Ordinance 2024-01: An Ordinance Establishing Regulations and Policies for the Disposal of Sewage and Standards for the Construction of Sanitary and Structure Sewers, Amending Ordinance 2002-01

Manager Halverson explained that a house, in 1979, had been connected to the force main for an unknown reason. The check valve failed and created a big mess but was repaired though it remained connected to the force main. This instance alerted the agency to the fact that we had not prohibited connection to the force main. The need to amend the ordinance and include the prohibition of connection to a force main.

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The Board deliberated on the current four connections to a force main and how to improve the situation. Handler suggested working with Kennedy Jenks to offer alternate suggestion, placing additional valves or some other option. Ann suggested informing the other three homeowners on the dangers of their current sewer setup.

Director Handler made a motion to adopt Ordinance 2024-01. The motion was seconded by Director Sims and passed unanimously

MANAGER'S REPORT

River Discharging: We have a little more than a month left to pump into the river. May 25th is the end of the season. We are keeping A-Cell at a much higher depth than usual to help the dredging this summer. The other two are lower than usual. After the dredging is done, we can slowly move water from A-Cell to B and C, leveling them out. We could possibly be irrigating in June as well.

River Gauge: The new river gauge probe took a hit from something and quit working. They hadn't put that gauge online yet, so it wasn't like we were getting data anyway. Divers came and worked on the gauge. We haven't been given an update.

Wheeler North Upgrade: During the potholing for other utilities on Hwy 101, other unknown lines were found to be either right next to our force main or extremely close to it, leaving us with Kennedy Jenks wondering if pipe bursting is now the best solution or should we look into other options, such as boring an entire new line or open trench excavation along Hwy 101. We're waiting to hear Kennedy Jenks' opinions. The final specs have been forwarded to DEQ and ODOT and we are awaiting final comments before the bidding process can began.

2005 Dodge Sale: We sold the 2005 Dodge a couple of weeks ago. It was a good truck and it did everything we expected and more.

Budget Meeting: The budget meeting is scheduled for May 1st at 7:00pm.

BOARD COMMENTS

The next Board Meeting is the Budget Committee Meeting on May 1st at 7:00pm

The May Meeting is a public hearing and scheduled for May 15th at 1:00pm

The Budget Hearing is June 19, 2024 at 7:00 pm

June 19th Sims will be absent and Wilson will be absent.

PUBLIC COMMENTS

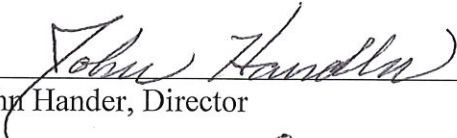
There were no public comments.

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There being no further business, Chairman Wilson adjourned the meeting at 01:36 pm



John Hander, Director



Bruce Halverson, Manager