

NEHALEM BAY WASTEWATER AGENCY



2021-2022 BUDGET



NEHALEM BAY WASTEWATER AGENCY 2021-2022 BUDGET

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Nehalem Bay Wastewater Agency 2021-2022 Budget

Management's Discussion and Analysis (MD&A)

Financial Highlights

Nehalem Bay Wastewater Agency total net position increased by \$210,368. As of June 30, 2020, the total net position amounted to \$14,844,070. Of this amount, \$8,855,340 was invested in capital assets. The remaining balance included \$3,383,164 restricted for system development and \$2,605,566 of unrestricted net position.

Fund Financial Statements

The Agency maintains an investment account of \$6 million dollars with the Local Government Investment Pool(LGIP). The LGIP account is divided into three funds: a general fund (01), an improvement & replacement fund (05) , and a system development fund (06).

01 - The General Fund: at \$1.5 million, represents the sewer collection and wastewater treatment operations and administration. The proposed General Fund Budget provides for the operation and maintenance of the wastewater treatment facility, 396,000 feet of sewer lines, 19 lift stations, and the administration of the Nehalem Bay Wastewater Agency. It also provides funds for future construction, equipment and system reserves to accommodate growth.

05 - The Improvements & Replacements Reserve Fund, at \$1.1 million, accounts for the accumulation of funds for the purchase of major equipment and vehicles. Revenues for the Improvement & Replacement Fund are a transfer from the General Fund that is \$3.00 per month user fees. The improvements and equipment replacements planned during the upcoming fiscal year are highlighted on page 10.

06 - The System Development Reserve Fund: at \$3.4 million, is accumulated for capital system improvements, enhancements, and expansions. Revenues for the System Development Fund are a transfer from the General Fund that is \$11.00 per month user fees, the ad valorem taxes collected are used to fund this transfer. All System Development Charge Revenues are deposited in this fund. This fund is only used for the Capital Improvement List projects. The planned improvements for the upcoming fiscal year are highlighted on page 10.

Nehalem Bay Wastewater Agency 2021-2022 Budget

Management's Discussion and Analysis (MD&A)

Conclusion:

The agency relies on its 2014-2034 facility master plan as a guide and as always will operate with fiscal responsibility. We will continue to prioritize and complete these projects without the need of bonds or loans. It is estimated that user fee rates will need to increase by \$9.00 per month by 2034. The increase will be implemented in \$3.00 increments over the 20 years of the facility master plan. The first \$3.00 increase became effective July 1, 2018. Two more increases are tentatively scheduled for July 1, 2024 and July 1, 2030. These increases are dedicated to the System Development Fund and cannot be used for General Operations.

Respectfully Submitted,



Bruce Halverson
NBWA Manager/Budget Officer

Copies of this budget are available for review at Nehalem Bay Wastewater Agency Office from 8:00 A.M. to 4:00 P.M. Monday through Friday and on our website www.nehalembaywastewater.org. I encourage district sewer customers to review the budget, ask questions, and provide their input.

Nehalem Bay Wastewater Agency 2021-2022 Budget

01 GENERAL FUND OVERVIEW

01-4100 - Cash Carry Forward: A minimum of \$200,000.00 is needed to cover the general operating expenses until the first user fees are collected. The “Cash Carry Forward” is projected to be \$1,000,000.00 based on current fiscal year reports.

01-4006 - User Fee Calculation: \$27.00/month per each Equivalent Dwelling Unit (EDU) for 12 months. $\$27.00 \times 3900 \text{ EDU} \times 12 \text{ month} = \$1,263,600.00$

The EDU for 2021-2022 is estimated by increasing the total amount of EDUs by the average annual System Development Charge (SDC). The average total SDC collected since 2011 is 24.

Tax Necessary to Balance: The Tax Revenue was calculated using the Tillamook County Summary of Assessment and Tax Roll for the 2020-2021 Tax Year.

The ad valorem property tax will remain at \$0.4088 per \$1,000 of assessed value. Assessed Property Value of the District: $1,102,574,030 \times 0.4088 = 450,732,263/1,000 = \$450,732$

01-5996 - Transfer to Improvement & Replacement Fund (05): Three dollars of the monthly User Fees from each EDU is dedicated to the Improvement & Replacement fund.

Calculation: $\$3.00 \times 3900 \text{ EDU} \times 12 \text{ month} = \$140,400.00$ The Improvements & Replacements Fund accounts for the accumulation of funds for the purchase of major equipment and vehicles.

01-5997 - Transfer to the System Development Fund (06): The revenue from the ad valorem tax receipts, \$450,732.00, are used for the transfer of the dedicated amount to the System Development Fund. Eight dollars of the monthly User Fees from each EDU is dedicated to the System Development Fund. Calculation: $\$8.00 \times 3900 \text{ EDU} \times 12 \text{ month} = \$374,400$ (Dedicated amount). The System Development Fund is accumulated for capital system improvements, enhancements, and expansions.

01-5999 - Contingency: Money available for emergencies. The Board requires at least 4% of the General Fund Budget be allotted to contingency. $\$2,775,332 \times 4\% = \$111,013.28$ minimum



Nehalem Bay Wastewater Agency 2021-2022 Budget

01 GENERAL FUND OVERVIEW

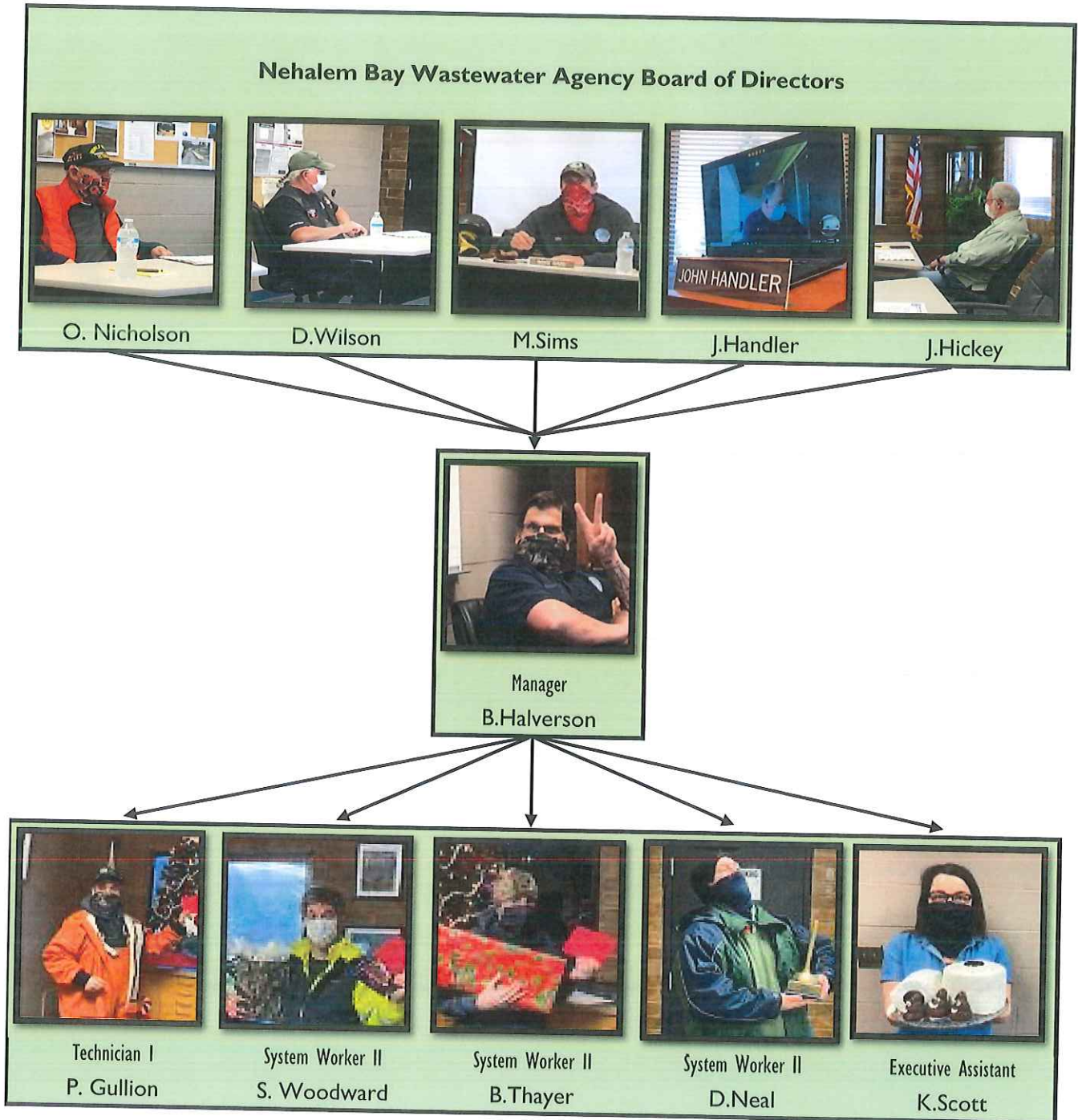
ACTUAL 2018-19	ACTUAL 2019-20	ADOPTED 2020-21	01 GENERAL FUND	PROPOSED 2021-2022	APPROVED 2021-2022	ADOPTED 2021-2022
			RESOURCES			
\$1,436,448	\$1,522,898	\$1,000,000	01-4100 Cash Carry Forward	\$1,000,000	\$1,000,000	\$1,000,000
\$15,255	\$11,990	\$15,000	01-4002 Previously Levied Taxes	\$15,000	\$15,000	\$15,000
\$38,567	\$34,676	\$25,000	01-4003 Account Interest	\$25,000	\$25,000	\$25,000
\$0	\$0	\$500	01-4004 County Land Sales	\$500	\$500	\$500
\$1,216,310	\$1,231,670	\$1,255,824	01-4006 User Fees	\$1,263,600	\$1,263,600	\$1,263,600
\$2,084	\$1,782	\$1,800	01-4007 RV Dump Site Fees	\$2,500	\$2,500	\$2,500
\$1,628	\$2,072	\$2,000	01-4008 Permit/Inspection Fees	\$2,000	\$2,000	\$2,000
\$936	\$902	\$1,000	01-4010 Lab Tests	\$1,000	\$1,000	\$1,000
\$0	\$5,000	\$0	01-4011 Grant Revenue	\$0	\$0	\$0
\$14,626	\$8,211	\$10,000	01-4020 Miscellaneous Revenue	\$15,000	\$15,000	\$15,000
\$2,725,854	\$2,819,201	\$2,311,124	Total Resources Except Taxes	\$2,324,600	\$2,324,600	\$2,324,600
		\$410,717	Tax Necessary To Balance	\$450,732	\$450,732	\$450,732
\$397,640	\$414,972		Taxes Collected in Year Levied			
\$3,123,494	\$3,234,173	\$2,721,841	TOTAL RESOURCES	\$2,775,332	\$2,775,332	\$2,775,332

ACTUAL 2018-19	ACTUAL 2019-20	ADOPTED 2020-21	01 GENERAL FUND	PROPOSED 2021-2022	APPROVED 2021-2022	ADOPTED 2021-2022
			REQUIREMENTS			
\$137,736	\$138,636	\$139,536	01-5996 To Improvement & Replacement Fund (05)	\$140,400	\$140,400	\$140,400
\$387,140	\$398,754	\$410,717	01-5997 To System Development Fund (06)	\$374,400	\$374,400	\$374,400
\$0	\$0	\$390,904	01-5999 Contingency	\$426,420	\$426,420	\$426,420
\$657,766	\$659,178	\$690,784	Personnel Services (see detail p. 7)	\$736,862	\$736,862	\$736,862
\$417,955	\$413,099	\$889,900	Materials and Services (see detail p. 9)	\$897,250	\$897,250	\$897,250
		\$200,000	01-5998 Unassigned Fund Balance	\$200,000	\$200,000	\$200,000
\$1,522,897	\$1,624,506		Audited Balance			
\$3,123,494	\$3,234,173	\$2,721,841	TOTAL REQUIREMENTS	\$2,775,332	\$2,775,332	\$2,775,332





NBWA 2021 Organization Chart



Nehalem Bay Wastewater Agency 2021-2022 Budget

01 GENERAL FUND EXPENSES-PERSONNEL SERVICES

ACTUAL 2018-19	ACTUAL 2019-20	ADOPTED 2020-21	01 GENERAL FUND	PROPOSED 2021-22	APPROVED 2021-22	ADOPTED 2021-22
			EXPENSES-Personnel Services			
\$67,496	\$43,400	\$0	01-5003 Executive Assistant	\$0	\$0	\$0
\$103,522	\$106,642	\$109,824	01-5006 General Manager	\$112,020	\$112,020	\$112,020
\$63,773	\$65,922	\$67,428	01-5007 System Worker II	\$68,772	\$68,772	\$68,772
\$0	\$0	\$12,000	01-5008 Paid Overtime	\$12,000	\$12,000	\$12,000
\$64,758	\$66,756	\$67,428	01-5010 System Worker II	\$68,772	\$68,772	\$68,772
\$54,931	\$56,534	\$58,248	01-5011 Technician	\$59,412	\$59,412	\$59,412
\$52,883	\$59,365	\$63,450	01-5012 System Worker II	\$67,953	\$67,953	\$67,953
\$53,991	\$58,756	\$63,196	01-5013 Executive Assistant	\$67,680	\$67,680	\$67,680
\$461,354	\$457,375	\$441,574	TOTAL SALARIES	\$456,609	\$456,609	\$456,609
\$461	\$457	\$500	01-5101 Unemployment Tax 0.1%	\$500	\$500	\$500
\$119,989	\$117,595	\$165,200	01-5102 Health & Welfare Insurance	\$181,720	\$181,720	\$181,720
\$28,604	\$28,357	\$27,378	01-5103 FICA/Social Security 6.2%	\$28,310	\$28,310	\$28,310
\$5,122	\$5,221	\$6,800	01-5104 Worker's Compensation	\$6,800	\$6,800	\$6,800
\$35,547	\$43,541	\$42,929	01-5105 PERS (16.70% & 10.91%)	\$56,302	\$56,302	\$56,302
\$6,689	\$6,632	\$6,403	01-5115 Medicare Tax 1.45%	\$6,621	\$6,621	\$6,621
\$196,412	\$201,803	\$249,210	TOTAL PAYROLL EXPENSES	\$280,253	\$280,253	\$280,253
\$657,766	\$659,178	\$690,784	TOTAL PERSONNEL SERVICES	\$736,862	\$736,862	\$736,862
7	7	6	Total Full-Time Equivalent (FTE)	6	6	6

The budget provides for six full time employees. To keep employee costs down, the Agency will continue to use local contractors to perform needed sewer system repairs, sewer construction and televising of the sewer system. Contract services are also used for building and grounds maintenance including landscape maintenance at all of the 19 lift stations and the main office building. Agency personnel will handle sewer collection system maintenance, treatment system operations and laboratory requirements, along with the management of contractor services. It is a joint effort between the Board, Management and Staff to maintain fiscal responsibility.

The Personnel Committee recommended and the Board of Directors approved a 2.0% COLA increase this year based on the West Urban Region CPI-U of 1.7% rounded up to 2.0%. Comparative North Oregon Coast Cities were surveyed to compare wages & benefits to keep NBWA salaries competitive for the area.

01-5102 Health & Welfare Insurance shows a projected increase in premiums of 10% as reported by SDIS for 2021-2022.

01-5105 PERS The Agency retirement system is the Public Employee Retirement System (PERS). Employees pay their 6% contribution and have since 1995. The net employer contribution rates increased from 15.92% to 16.70% (Tier I) and 7.67% to 10.91% (OPSRP).

1 - Tier I Employee

5 - OPSRP Employees

Nehalem Bay Wastewater Agency 2021-2022 Budget

01 GENERAL FUND EXPENSES-MATERIALS & SERVICES

UTILITIES

01-5201 - Electricity: Tillamook People's Utility District (T-PUD) budgeted a 3% rate increase that was postponed in 2020 during the Covid Pandemic.

01-5202 - Water is paid to Nehalem, Manzanita, Neahkahnie, and Tideland Water Districts. Water Rate increases announced from Neahkahnie and Tideland and projected for all water districts.

01-5204 - Phone & Internet: Upgrading internet service for administration building, adding service to the NBWA warehouse, and updating crew cell phones.

ADMINISTRATIVE EXPENSES

01-5309 - Software/Computer Expenses continue to increase as we progress into the digital age. Our financial software has been updated and is now hosted in a secure online platform provided by Accufund on a quarterly subscription. Software subscriptions and expenses for tele-meetings and tele-trainings. This expense line also includes the purchase of a laptop and a desktop for the treatment plant.

OFFICE EXPENSES

01-5403 - First Aid/Safety: All first aid items, safety items, and safety training. Increased to account for pandemic pricing and supply need.

01-5406 - Chemicals used in the disinfection process at the treatment plant.

OUTSIDE SERVICES

01-5505 - Survey & Engineering for incidental engineering not covered by the 05 Improvement & Replacement Fund or the 06 System Development Fund.

01-5506 - Contract Services for unexpected projects and/or temporary help needed.

MAINTENANCE & REPAIRS

01-5601 - Vehicle Expenses: Gas/oil/tires/parts/etc. and regular maintenance and repair for vehicles and equipment like tractors and mowers.

01-5603 - Building/Grounds Expenses: Regular maintenance, materials & supplies, at all lift stations, treatment plant, warehouse, and administration building.

01-5605 - Maintenance Collection System: Regular maintenance of the sewer system including line repairs.

01-5606 - Maintenance Lift Stations: Regular maintenance of 19 major lift stations, 11 building lift stations, the Sportscomp step system, and the Nehalem Point pump stations.

01-5607 - Maintenance Treatment Plant: Regular maintenance of treatment plant equipment, herbicide application, irrigation process, and river levee maintenance.

INSURANCE

01-5801 & 01-5802 Liability Insurance & Deductible costs set by Special Districts Insurance Services

01-5992 - Health Insurance Reserve to cover employee deductible co-pay (\$500 maximum per employee)

Nehalem Bay Wastewater Agency 2021-2022 Budget

01 GENERAL FUND EXPENSES-MATERIALS & SERVICES

ACTUAL 2018-19	ACTUAL 2019-20	ADOPTED 2020-21	01 GENERAL FUND EXPENSES-MATERIALS & SERVICES	PROPOSED 2021-22	APPROVED 2021-22	ADOPTED 2021-22
\$41,249	\$42,736	\$45,000	01-5201 Electricity	\$46,350	\$46,350	\$46,350
\$6,622	\$7,256	\$7,000	01-5202 Water	\$7,700	\$7,700	\$7,700
\$861	\$945	\$900	01-5203 Garbage	\$950	\$950	\$950
\$8,515	\$7,245	\$10,000	01-5204 Phone & Internet	\$12,000	\$12,000	\$12,000
\$162	\$0	\$4,000	01-5206 Propane	\$4,000	\$4,000	\$4,000
\$57,409	\$58,182	\$66,900	TOTAL UTILITIES	\$71,000	\$71,000	\$71,000
\$10,547	\$3,331	\$10,000	01-5302 Schools/Training	\$10,000	\$10,000	\$10,000
\$605	\$1,018	\$2,500	01-5303 Elections/Legal Notices	\$2,500	\$2,500	\$2,500
\$2,539	\$2,291	\$3,000	01-5304 Travel Expenses	\$3,000	\$3,000	\$3,000
\$7,671	\$7,446	\$10,000	01-5306 Taxes/Licenses/Certificates/CDL	\$12,000	\$12,000	\$12,000
\$2,767	\$4,841	\$5,000	01-5307 Bank, Square, One Call Fees	\$6,000	\$6,000	\$6,000
\$9,147	\$11,623	\$30,000	01-5309 Software/Computer Expenses	\$30,000	\$30,000	\$30,000
\$33,276	\$30,550	\$60,500	TOTAL ADMINISTRATIVE EXPENSES	\$63,500	\$63,500	\$63,500
\$6,070	\$5,077	\$10,000	01-5401 Office Supplies	\$10,000	\$10,000	\$10,000
\$1,486	\$2,238	\$2,500	01-5402 Professional Clothing Supplies	\$2,500	\$2,500	\$2,500
\$2,131	\$4,862	\$10,000	01-5403 First Aid/Safety	\$10,000	\$10,000	\$10,000
\$5,250	\$4,627	\$6,000	01-5404 Postage	\$6,000	\$6,000	\$6,000
\$2,949	\$2,690	\$4,000	01-5405 Laboratory Supplies	\$4,000	\$4,000	\$4,000
\$22,728	\$24,187	\$50,000	01-5406 Chemicals-Sodium Hypo	\$50,000	\$50,000	\$50,000
\$1,415	\$4,809	\$75,000	01-5407 Disaster Preparedness Supplies	\$75,000	\$75,000	\$75,000
\$42,029	\$48,490	\$157,500	TOTAL OFFICE EXPENSES	\$157,500	\$157,500	\$157,500
\$0	\$0	\$5,000	01-5501 Legal Services	\$5,000	\$5,000	\$5,000
\$9,250	\$10,250	\$10,000	01-5502 Audit/Accounting Services	\$10,250	\$10,250	\$10,250
\$2,245	\$26,837	\$30,000	01-5505 Survey & Engineering	\$30,000	\$30,000	\$30,000
\$0	\$0	\$70,000	01-5506 Contract Services	\$70,000	\$70,000	\$70,000
\$0	\$10,000	\$0	01-5508 Grant Expenses	\$0	\$0	\$0
\$11,495	\$47,087	\$115,000	TOTAL OUTSIDE SERVICES	\$115,250	\$115,250	\$115,250
\$32,833	\$20,308	\$45,000	01-5601 Vehicle Expenses	\$45,000	\$45,000	\$45,000
\$57,307	\$12,552	\$115,000	01-5603 Building/Grounds Expenses	\$115,000	\$115,000	\$115,000
\$43,982	\$60,648	\$100,000	01-5605 Maintenance Collection System	\$100,000	\$100,000	\$100,000
\$64,522	\$67,834	\$75,000	01-5606 Maintenance Lift Stations	\$75,000	\$75,000	\$75,000
\$35,807	\$26,950	\$100,000	01-5607 Maintenance Treatment Plant	\$100,000	\$100,000	\$100,000
\$234,451	\$188,292	\$435,000	TOTAL MAINTENANCE & REPAIRS	\$435,000	\$435,000	\$435,000
\$4,517	\$4,671	\$6,000	01-5701 Board Misc. Expense	\$6,000	\$6,000	\$6,000
\$907	\$0	\$4,000	01-5702 Board Travel & Lodging	\$4,000	\$4,000	\$4,000
\$1,122	\$1,250	\$2,000	01-5704 Board Schools & Training	\$2,000	\$2,000	\$2,000
\$6,546	\$5,921	\$12,000	TOTAL BOARD OF DIRECTORS	\$12,000	\$12,000	\$12,000
\$32,595	\$34,376	\$35,000	01-5801 Liability Insurance	\$40,000	\$40,000	\$40,000
\$0	\$0	\$5,000	01-5802 Claims Deductible	\$5,000	\$5,000	\$5,000
\$154	\$201	\$3,000	01-5992 Health Insurance Reserve	\$3,000	\$3,000	\$3,000
\$32,749	\$34,577	\$43,000	TOTAL INSURANCE	\$43,000	\$43,000	\$43,000
\$417,955	\$413,099	\$889,900	TOTAL MATERIALS & SERVICES	\$897,250	\$897,250	\$897,250

Nehalem Bay Wastewater Agency 2021-2022 Budget

05 & 06 RESERVE FUNDS OVERVIEW

05 IMPROVEMENT & REPLACEMENT RESERVE FUNDS OVERVIEW

The **05 Improvement & Replacement Fund**, established in 1988, is the reserve fund for purchase of capital equipment items

05-4003 - Account Interest: The Local Government Investment Pool (LGIP) has posted a decrease from 2% to 0.75% as of March 2021.

05-5991 - Vehicles: Retire 2005 Dodge truck and replace with a new fleet truck(\$45,000)with pipe rack and front winch.

05-5992 - Equipment: copy machine for administration office. (\$6,563)

05-5993 - State/Federal Compliance: \$20,000 for any state or federal requirements, including the cost of studies or engineering fees needed to complete these requirements.

05-5994 - Building Improvements: Neahkahnne lift station power meter replacement. (\$30,000)

05-5998 - Assigned Fund Balance: Reserved for future expenditures.

06 SYSTEM DEVELOPMENT RESERVE FUNDS OVERVIEW

The **06 System Development Fund**, established in 1994, is the reserve fund for the purpose of future improvements to the system.

06-4013 -System Development Charge Calculation: 24 EDUs X \$4,258.00 = \$102,192.00

The number of EDUs is estimated by the average SDC collected over the past 10 years = 24

06-5991 - Treatment Plant Improvements: Biosolids project (\$500,000), effluent replacement pump (\$60,000), headworks update (\$38,000)

06-5992 - Building Improvements - none

06-5993 - Outside Service - Engineering, design, and project management of biosolids project.

06-5995 - Collection System Improvements: System wide Inflow and Infiltration (I&I) improvements (\$50,000), new telemetry (\$100,000), and administration building pump upgrade (150,000).

06-5998 - Assigned Fund Balance: Reserved for future expenditures to perform all the requirements of the facilities plan through 2034. (see page 13)

Nehalem Bay Wastewater Agency 2021-2022 Budget

05 & 06 RESERVE FUNDS OVERVIEW

ACTUAL 2018-19	ACTUAL 2019-20	ADOPTED 2020-21	05 Improvement & Replacement Fund RESOURCES	PROPOSED 2021-2022	APPROVED 2021-2022	ADOPTED 2021-2022
\$826,054	\$986,196	\$900,000	05-4100 Cash Carry Forward	\$900,000	\$900,000	\$900,000
\$22,406	\$21,833	\$10,500	05-4003 Account Interest	\$7,800	\$7,800	\$7,800
\$137,736	\$138,636	\$139,536	05-4018 Transfer from General Fund	\$140,400	\$140,400	\$140,400
\$986,196	\$1,146,665	\$1,050,036	TOTAL RESOURCES	\$1,048,200	\$1,048,200	\$1,048,200
ACTUAL 2018-19	ACTUAL 2019-20	ADOPTED 2020-21	05 Improvement & Replacement Fund REQUIREMENTS	PROPOSED 2021-2022	APPROVED 2021-2022	ADOPTED 2021-2022
\$0	\$0	\$0	05-5991 Vehicles	\$45,000	\$45,000	\$45,000
\$0	\$15,924	\$108,000	05-5992 Equipment	\$6,600	\$6,600	\$6,600
\$0	\$0	\$20,000	05-5993 State/Federal Compliance	\$20,000	\$20,000	\$20,000
\$0	\$0	\$20,000	05-5994 Building Improvements	\$30,000	\$30,000	\$30,000
\$0	\$0	\$148,000	Total Capital Outlay	\$101,600	\$101,600	\$101,600
\$986,196	\$1,130,741	\$902,036	05-5998-Assigned Fund Balance	\$946,600	\$946,600	\$946,600
\$986,196	\$1,146,665	\$1,050,036	TOTAL REQUIREMENTS	\$1,048,200	\$1,048,200	\$1,048,200
ACTUAL 2018-19	ACTUAL 2019-20	ADOPTED 2020-21	06 System Development Fund RESOURCES	PROPOSED 2021-2022	APPROVED 2021-2022	ADOPTED 2021-2022
\$2,381,679	\$2,883,152	\$2,500,000	06-4100 Cash Carry Forward	\$2,500,000	\$2,500,000	\$2,500,000
\$64,965	\$64,865	\$30,000	06-4003 Account Interest	\$24,240	\$24,240	\$24,240
\$95,565	\$136,888	\$106,450	06-4013 System Development Charge	\$102,192	\$102,192	\$102,192
\$387,140	\$398,754	\$410,717	06-4016 Transfer from General Fund	\$374,400	\$374,400	\$374,400
\$2,929,349	\$3,483,659	\$3,047,167	TOTAL RESOURCES	\$3,000,832	\$3,000,832	\$3,000,832
ACTUAL 2018-19	ACTUAL 2019-20	ADOPTED 2020-21	06 System Development Fund REQUIREMENTS	PROPOSED 2021-2022	APPROVED 2021-2022	ADOPTED 2021-2022
\$20,751	\$42,474	\$760,000	06-5991 Treatment Plant Improvements	\$598,000	\$598,000	\$598,000
\$0	\$0	\$0	06-5992 Building Improvements	\$0	\$0	\$0
\$1,570	\$0	\$220,000	06-5993 Outside Service	\$200,000	\$200,000	\$200,000
\$23,875	\$58,021	\$200,000	06-5995 Collection System Improvements	\$300,000	\$300,000	\$300,000
\$46,196	\$100,495	\$1,180,000	Total Capital Outlay	\$1,098,000	\$1,098,000	\$1,098,000
\$2,883,153	\$3,383,164	\$1,867,167	06-5998 Committed Fund Balance	\$1,902,832	\$1,902,832	\$1,902,832
\$2,929,349	\$3,483,659	\$3,047,167	TOTAL REQUIREMENTS	\$3,000,832	\$3,000,832	\$3,000,832

20 YEAR FACILITIES PLAN (2014-2034)

06 CAPITAL IMPROVEMENT PROJECTS

IMPROVEMENTS	COST ESTIMATE	ACTUAL COST	YEAR
Administration Building Force Main	\$2,800,000.00	\$2,252,045.41	Completed
Fire Station/City Park Pump Station Upgrades	\$210,000.00	\$58,245.56	Completed
Administration Building Pump Station Upgrade	\$260,000.00	\$95,300.00	Completed
Bayside North Pump Upgrade	\$20,000.00	\$14,620.90	Completed
Irrigation Equipment	\$100,000.00	\$26,223.53	Ongoing
Dean's Point Pump Station Upgrade	\$290,000.00	\$19,422.33	2018-2023
Wheeler North Pump Station Upgrade with Force Main	\$560,000.00		2018-2023
Biosolids Project B-Cell	\$350,000.00	\$312,183.00	Completed
Biosolids Project A-Cell	\$500,000.00		2018-2023
Building Pump Station Improvements & Spare Parts	\$135,000.00		2018-2023
Neah-Kah-Nie Pump Station Upgrade	\$220,000.00		2018-2023
Administration Building Roof Replacement	\$100,000.00	\$18,850.00	Completed
Fork Island Pump Station Upgrade	\$280,000.00		2023-2028
Liars Lair Inflow Mitigation	\$30,000.00		2023-2028
Anglers Acres Inflow Mitigation	\$30,000.00		2023-2028
Nehalem Road I & I* Mitigation/Repair	\$200,000.00		2023-2028
Building Pump Station Improvements	\$150,000.00		2023-2028
Lagoon Flow Transfer Improvements	\$20,000.00		2023-2028
RV Dump Station Improvements**	\$5,000.00	\$0.00	Completed
Effluent Irrigation Pumping	\$160,000.00		2028-2034
Fork Island Force Main Replacement Study	\$30,000.00		2028-2034
Neptune Way Pump Station Decommission	\$25,000.00		2028-2034
Effluent Disinfection Improvements	\$350,000.00	\$180,000.00	Completed
Wheeler South Pump Station Rehabilitation	\$240,000.00		2028-2034
System Wide I & I* Repairs and Stubs to Vacant Lots	\$200,000.00		Ongoing
TOTAL	\$7,265,000.00	\$2,976,890.73	

*I & I: Inflow and Infiltration

**Improvements done in-house & completed under 01 General Fund Maintenance-Treatment Plant.



A public meeting of the Board of Directors will be held on June 16, 2021 at 7:00 pm via Teleconference 1-844-648-1102 conference ID 357-714-133. The purpose of this meeting is to discuss the budget for the fiscal year beginning July 1, 2021 as approved by the Nehalem Bay Wastewater Agency Budget Committee. A summary of the budget is presented below. A copy of the budget may be inspected or obtained online at www.nehalembaywastewater.org or by contacting the office. This budget is for an annual budget period. This budget was prepared on a basis of accounting that is the same as the preceding year. If different, the major changes and their effect on the budget are explained below

Contact:	Telephone:	Email:
Bruce Halverson, Manager	503-368-5125	nbwa2@nehalem.tel.net

FINANCIAL SUMMARY - RESOURCES

TOTAL OF ALL FUNDS	Actual Amount	Adopted Budget	Approved Budget
	2019-2020	2020-2021	2021-2022
Beginning Fund Balance/Net Working Capital	\$5,392,246	\$4,400,000	\$4,400,000
Fees, Licenses, Permits, Fines, Assessments & Other Service Charges	\$1,368,558	\$1,377,074	\$1,365,792
Federal, State and all Other Grants, Gifts, Allocations and Donations	\$5,000	\$0	\$0
Revenue from Bonds and Other Debt	\$0	\$0	\$0
Interfund Transfers / Internal Service Reimbursements	\$537,390	\$550,253	\$514,800
All Other Resources Except Current Year Property Taxes	\$146,331	\$81,000	\$93,040
Current Year Property Taxes Estimated to be Received	\$414,972	\$410,717	\$450,732
Total Resources	\$7,864,497	\$6,819,044	\$6,824,364

FINANCIAL SUMMARY - REQUIREMENTS BY OBJECT CLASSIFICATION

Personnel Services	\$659,178	\$690,784	\$736,862
Materials and Services	\$535,518	\$886,900	\$1,946,850
Capital Outlay	\$100,495	\$1,328,000	\$1,049,600
Debt Service	\$0	\$0	\$0
Interfund Transfers	\$537,390	\$550,253	\$514,800
Contingencies	\$0	\$390,904	\$426,420
Special Payments	\$201	\$3,000	\$3,000
Unappropriated Ending Balance and Reserved for Future Expenditure	\$6,031,715	\$2,969,203	\$2,146,832
Total Requirements	\$7,864,497	\$6,819,044	\$6,824,364

FINANCIAL SUMMARY - REQUIREMENTS AND FULL-TIME EQUIVALENT EMPLOYEES (FTE)

Name of Organizational Unit or Program			
FTE for that unit or program			
Wastewater Collection and Treatment	\$7,864,497	\$6,819,044	6,824,364
FTE	7	6	6
Total Requirements	\$7,864,497	\$6,819,044	6,824,364
Total FTE	7	6	6

PROPERTY TAX LEVIES

	Rate or Amount Imposed	Rate or Amount Imposed	Rate or Amount Approved
	2019-2020	2020-2021	2021-2022
Permanent Rate Levy (rate limit 0.4088 per \$1,000)	0.4088	0.4088	0.4088
Local Option Levy	0	0	0
Levy For General Obligation Bonds	0	0	0

STATEMENT OF INDEBTEDNESS

LONG TERM DEBT	Estimated Debt Outstanding on July 1.	Estimated Debt Authorized, But Not Incurred on July 1
General Obligation Bonds	\$0	\$0
Other Bonds	\$0	\$0
Other Borrowings	\$0	\$0
Total	\$0	\$0

RESOLUTION 2021-02

WHEREAS, certain service charges established by the NEHALEM BAY WASTEWATER AGENCY for use of the sewer system have not been paid when due,

IT IS THEREFORE RESOLVED by the Board of Directors of the NEHALEM BAY WASTEWATER AGENCY to hereby certify to the Assessor of Tillamook County, Oregon the following listed charges owed for sewer services provided by the Authority. These charges are to be added to the tax levy for fiscal year 2021-2022, as provided by ORS 454.225. The amount of each property owner's delinquency shall be charged only against the property owned by him as shown in the following list:

DELINQUENT AMOUNT TO JUNE 30, 2021 DEPOSIT TO GENERAL FUND

NUMBER	DELINQUENT AMOUNT	CERTIFICATION FEE	TOTAL CERTIFIED
#1	\$324.00	\$50.00	\$374.00
#2	\$324.02	\$50.00	\$374.02
#3	\$405.00	\$50.00	\$455.00
#4	\$324.02	\$50.00	\$374.02
#5	\$243.00	\$50.00	\$293.00
#6	\$324.00	\$50.00	\$374.00
#7	\$405.00	\$50.00	\$455.00
#8	\$648.00	\$50.00	\$698.00
#9	\$324.00	\$50.00	\$374.00
#10	\$243.00	\$50.00	\$293.00
#11	\$298.00	\$50.00	\$348.00
#12	\$405.00	\$50.00	\$455.00
#13	\$324.00	\$50.00	\$374.00
#14	\$324.00	\$50.00	\$374.00
#15	\$271.10	\$50.00	\$321.10
#16	\$405.00	\$50.00	\$455.00
#17	\$324.00	\$50.00	\$374.00
#18	\$405.00	\$50.00	\$455.00
#19	\$405.00	\$50.00	\$455.00
TOTALS	\$6,725.14	\$950.00	\$7,675.14

DESCRIPTIONS

#1	JOSIE HAYES (FARLEY) PO BOX 903 ROCKAWAY BEACH, OR 97136-0903	2N 10 2BC Tax Lot 2502 Blk - Lot -	\$324.00 (#408798)
#2	HELEN HILL RAINE SIEGEL 4065 NE 9TH AVE PORTLAND OR 97212-1216	3N 10 20CA Tax Lot 2500 Blk - Lot -	\$324.02 (#111275)
#3	ROBERT MUZZY 37370 4TH ST NEHALEM OR 97131-9635	3N 10 20CD Tax Lot 500 Blk - 10 Lot - 6	\$405.00 (#116617)

#4	HELEN HILL 4065 NE 9TH AVE PORTLAND OR 97212-1216	3N 10 20DC Tax Lot 601 Blk - Lot -	\$324.02 (#358455)
#5	MICHAEL JAYNE 15525 LIARS LAIR NEHALEM OR 97131-9307	3N 10 23AC Tax Lot 2100 Blk - Lot -	\$243.00 (#87355)
#6	BRIEN BUBLITZ KIMBERLY KOCH PO BOX 104 MANZANITA, OR 97130-0104	3N 10 23CB Tax Lot 1200 Blk - Lot -	\$324.00 (#55987)
#7	GEORGE P BOOTH JR 12895 I STREET NEHALEM OR 97131-9646	3N 10 27CA Tax Lot 10000 Blk - 33 Lot - 2&3	\$405.00 (#11766)
#8	ROSS & BEVERLY MILES PO BOX 61427 VANCOUVER WA 98663	3N 10 28DB Tax Lot 2300 Blk - Lot -	\$648.00 (#293211)
#9	IMOGENE CAMELLI 35235 BAYSIDE GARDENS RD NEHALEM OR 97131	3N 10 28 DC Tax Lot 600 Blk - 4 Lot -	\$324.00 (68802)
#10	ALAN CERTAIN 35200 TOHL AVENUE NEHALEM OR 97131-9728	3N 10 28 DD Tax Lot 201 Blk - Lot - P.2	\$243.00 (410205)
#11	RUSS GIBB PO BOX 2486 WHITE SALMON WA 98672-2461	3N 10 29AA Tax Lot 407 Blk 44 - Lot - 4	\$298.00 (#409667)
#12	MICHAEL D MCRAE PO BOX 31 TROUTDALE OR 9760-0031	3N 10 29AB Tax Lot 4100 Blk - 35 Lot - 5	\$405.00 (#92679)
#13	CORRINNE LEE ATKINSON PO BOX 90635 PORTLAND OR 97296-0635	3N10 29AB Tax Lot 4900 Blk 40 Lot 12	\$324.00 (#92893)
#14	JAMES HOLLOWAY PO BOX 616 MANZANITA OR 97130-0616	3N 10 29BA Tax Lot 8100 Blk - Lot -	\$324.00 (#92660)

#15	CHRISTINA FOX 5214 BERGET DR AMARILO TX 79016-4914	3N 10 29 CA Tax Lot 9201 Blk 29 Lot 9	\$271.10 (#397155)
#16	MCKENZIE HANDLEY 4040 N JUNEAU PORTLAND OR 97203-2057	3N 10 32 AB Tax Lot 5900 Blk - Lot 3	\$405.00 (#53346)
#17	MICHAEL ECKSTEIN PO BOX 763 SANDY, OR 97055-0763	3N 10 33 AB Tax Lot 1700 Blk - Lot - 16	\$324.00 (#390318)
#18	ANDREW REID 77393 HWY 53 NEHALEM OR 97131-8100	3N 10 33 BA Tax Lot 1808 Blk - Lot - 7	\$405.00 (#405714)
#19	BROWN & NIELSEN 12670 SW 68TH AVE STE 300 TIGARD OR 97223-8370	3N 10 33 BB Tax Lot 7400 Blk - Lot -118	\$405.00 (#406767)

PASSED by the Board of Directors this 16th day of June, 2021



Mike Sims, Chairman

ATTEST:



Bruce Halverson, Manager

Note: The numbers in the parenthesis are the Tillamook County Tax Assessor Account numbers

RESOLUTION 2021-03

ADOPTION OF 2021-2022 BUDGET

WHEREAS, the 2021-2022 budget was prepared by the Budget Officer and presented to the Nehalem Bay Wastewater Agency (NBWA) Budget Committee at their May 19, 2021 meeting; and


WHEREAS, the NBWA Budget Committee moved, seconded and approved the 2021-2022 Budget by a voice vote at their meeting; and

WHEREAS, since that time, only lawful changes have been made to that approved budget by the Budget Officer.

BE IT THEREFORE RESOLVED, that the Board of Directors of the NBWA hereby adopts the 2021-2022 budget approved by the Budget Committee in the aggregate amount of \$6,824,364.00

BE IT FINALLY RESOLVED, that the NBWA Budget Officer be directed to file a copy of the approved budget, including this Resolution, with Tillamook County Clerk and Tillamook County Assessor on or before July 15, 2021.

ADOPTED by the Board of Directors of the Nehalem Bay Wastewater Agency, at their regularly scheduled meeting, this 16th day of June, 2021.

BY: 

Mike Sims, Chairman

ATTEST: 

Bruce Halverson, Manager

RESOLUTION 2021-04

APPROPRIATION OF FUNDS OF THE 2019-2020 BUDGET

WHEREAS, the 2021-2022 budget was adopted by the Nehalem Bay Wastewater Agency (NBWA) Board of Directors by their passage of Resolution 2021-03; and

WHEREAS, appropriations for the fiscal year beginning July 1, 2021 must be made to individual fund accounts.

BE IT THEREFORE RESOLVED, that the categories shown below are hereby appropriated as follows:

GENERAL FUND

Personal Services	\$736,862
Materials & Services	\$1,946,850
Capital Outlay/Special Reserve	\$3,000
Fund Transfers	\$514,800
Contingencies	\$426,420
	<hr/>
	\$3,627,932

BOND FUND

Debt Service	\$0
	<hr/>
	\$0

SYSTEM DEVELOPMENT FUND

Capital Outlay	\$948,000
	<hr/>
	\$948,000


IMPROVEMENT & REPLACEMENTS FUND


Capital Outlay	\$101,600
	<hr/>
	\$101,600

TOTAL APPROPRIATION	\$4,677,532
TOTAL NONAPPROPRIATED	\$2,146,832
TOTAL BUDGET	\$6,824,364

BE IT FINALLY RESOLVED, that the NBWA Budget Officer be directed to file a copy of the approved budget, including this Resolution, with the Tillamook County Clerk and Tillamook County Assessor on or before July 15, 2021.

ADOPTED by the Board of Directors of the Nehalem Bay Wastewater Agency, at their regularly scheduled meeting, this 19th day of June, 2021.

BY: 
Mike Sims, Chairman

ATTEST: 
Bruce Halverson, Manager

RESOLUTION 2021-05

IMPOSING & LEVYING TAXES FOR THE 2021-2022 BUDGET

WHEREAS, the 2021-2022 budget was adopted by the Nehalem Bay Wastewater Agency (NBWA) Board of Directors by their passage of Resolution 2021-03; and

WHEREAS, taxes for the fiscal year beginning July 1, 2021 must be levied.

BE IT THEREFORE RESOLVED, that the Board of Directors of the NBWA hereby imposes the taxes provided for in the 2021-2022 budget at the rate of \$0.4088 per \$1000 of assessed value for general operations and that these taxes are hereby levied on the assessed value of all taxable property within the NBWA as of one (1) a.m., July 1, 2021

General Operating Levy	\$0.4088/1000
------------------------	---------------

BE IT FINALLY RESOLVED, that the NBWA Budget Officer be directed to file a copy of the approved budget, including this Resolution, with the Tillamook County Clerk and Tillamook County Assessor on or before July 15, 2021.

ADOPTED by the Board of Directors of the Nehalem Bay Wastewater Agency, at their regularly scheduled meeting, this 16th day of June, 2021.

BY: 

Mike Sims, Chairman

ATTEST: 

Bruce Halverson, Manager

RESOLUTION 2021-06

IMPOSING & CATEGORIZING TAXES FOR THE 2021-2022 BUDGET

WHEREAS, the 2021-2022 budget was adopted by the Nehalem Bay Wastewater Agency (NBWA) Board of Directors by their passage of Resolution 2021-03; and

WHEREAS, taxes for the fiscal year beginning July 1, 2021 must be categorized.


BE IT THEREFORE RESOLVED, that the Board of Directors of the NBWA hereby categorize the taxes provided for in the 2021-2022 budget as follows:

GENERAL GOVERNMENT	
General Operating Levy	\$0.4088/1000
NON-LIMITED	
Delinquent User Fees	\$7,675.14

(Certified to Assessor for Collection with Property Taxes)

BE IT FINALLY RESOLVED, that the NBWA Budget Officer be directed to file a copy of the approved budget, including this Resolution, with the Tillamook County Clerk and Tillamook County Assessor on or before July 15, 2021.

ADOPTED by the Board of Directors of the Nehalem Bay Wastewater Agency, at their regularly scheduled meeting, this 16th day of June, 2021.

BY: 
Mike Sims, Chairman

ATTEST: 
Bruce Halverson, Manager

Notice of Property Tax and Certification of Intent to Impose a Tax, Fee, Assessment or Charge on Property

FORM LB-50 2021-2022

To assessor of Tillamook County

Check here if this is an amended form.

Be sure to read instructions in the Notice of Property Tax Levy Forms and Instruction booklet

The Nehalem Bay Wastewater Agency has the responsibility and authority to place the following property tax, fee, charge or assessment

District Name

on the tax roll of Tillamook County. The property tax, fee, charge or assessment is categorized as stated by this form.

County Name

<u>PO Box 219</u>	<u>Nehalem</u>	<u>OR</u>	<u>97131</u>	<u>6/16/2021</u>
Mailing Address of District	City	State	ZIP code	Date
<u>Bruce Halverson</u>	<u>Manager</u>	<u>503-368-5125</u>	<u>nbwa@nehalem.tel.net</u>	
Contact Person	Title	Daytime Telephone	Contact Person E-Mail	

CERTIFICATION - You must check one box if your district is subject to Local Budget Law.

- The tax rate or levy amounts certified in Part I are within the tax rate or levy amounts approved by the budget committee.
- The tax rate or levy amounts certified in Part I were changed by the governing body and republished as required in ORS 294.456.

PART I: TAXES TO BE IMPOSED

		Subject to General Government Limits	
		Rate -or- Dollar Amount	
1.	Rate per \$1,000 or Total dollar amount levied (within permanent rate limit) . . .	0.4088	
2.	Local option operating tax	0	
3.	Local option capital project tax	0	
4.	City of Portland Levy for pension and disability obligations	0	
5a.	Levy for bonded indebtedness from bonds approved by voters prior to October 6, 2001	0	5a.
5b.	Levy for bonded indebtedness from bonds approved by voters on or after October 6, 2001	0	5b.
5c.	Total levy for bonded indebtedness not subject to Measure 5 or Measure 50 (total of 5a + 5b)	0	5c.

Excluded from
Measure 5 Limits
Dollar Amount of Bond
Levy

PART II: RATE LIMIT CERTIFICATION

6.	Permanent rate limit in dollars and cents per \$1,000	0.4088
7.	Election date when your new district received voter approval for your permanent rate limit	7
8.	Estimated permanent rate limit for newly merged/consolidated district	8

PART III: SCHEDULE OF LOCAL OPTION TAXES - Enter all local option taxes on this schedule. If there are more than two taxes, attach a sheet showing the information for each.

Purpose (operating, capital project, or mixed)	Date voters approved local option ballot measure	First tax year levied	Final tax year to be levied	Tax amount -or- rate authorized per year by voters

Part IV. SPECIAL ASSESSMENTS, FEES AND CHARGES*

Description	ORS Authority**	Subject to General Government Limitation	Excluded from Measure 5 Limitation
Non Ad Valorem Taxes	454.225		\$7,675.14
2			

*If fees, charges, or assessments will be imposed on specific property within your district, you must attach a complete listing of properties, by assessor's account number, to which fees, charges, or assessments will be imposed. Show the fees, charges, or assessments uniformly imposed on the properties. If these amounts are not uniform, show the amount imposed on each property.

**The ORS authority for putting these assessments on the roll must be completed if you have an entry in Part IV.

Worksheet for Allocating Bond Taxes

Debt service requirements for bonds approved **prior** to October 6, 2001 (including advanced refunding issues):

	Principle	Interest	Total
Bond Issue 1			0.00
Bond Issue 2			0.00
Bond Issue 3			0.00
		Total A	0.00

Debt service requirements for bonds approved **on or after** October 6, 2001 (including advanced refunding issues):

	Principle	Interest	Total
Bond Issue 1			0.00
Bond Issue 2			0.00
Bond Issue 3			0.00
		Total B	0.00
		Total Bond (A + B)	0.00

Total Bonds

Total A	=	<u>0</u>	=	Allocation %		X	Bond Levy	=	<u>#DIV/0!</u> (enter on line 5a on the front)
Total A + B	=	<u>0</u>	=	<u>#DIV/0!</u> %			<u>0</u>		
Total B	=	<u>0</u>	=	Allocation %		X	Bond Levy	=	<u>#DIV/0!</u> (enter on line 5b on the front)
Total A + B	=	<u>0</u>	=	<u>#DIV/0!</u> %			<u>0</u>		
							Total Bond Levy	=	<u>#DIV/0!</u> (enter on line 5c on the front)

Example - Total Bond Levy = \$5,000

Debt service requirements for bonds approved **prior** to October 6, 2001 (including advanced refunding issues):

	Principle	Interest	Total
Bond A:			
Bond Issue 1	5,000.00	500.00	5,500.00
Bond Issue 2	3,000.00	250.00	3,250.00
Bond Issue 3	1,000.00	100.00	1,100.00
		Total A	9,850.00

Debt service requirements for bonds approved **on or after** October 6, 2001 (including advanced refunding issues):

	Principle	Interest	Total
Bond B:			
Bond Issue 1	3,000.00	50.00	3,050.00
		Total B	3,050.00
		Total Bond (A + B)	12,900.00

Formula for determining the division of tax:

Total A	=	<u>\$ 9,850.00</u>	=	Allocation %		X	Bond Levy	=	<u>\$ 3,818.00</u> (enter on line 5a on the front)
Total A + B	=	<u>\$ 12,900.00</u>	=	0.7636			\$ 5,000.00		
Total B	=	<u>\$ 3,050.00</u>	=	Allocation %		X	Bond Levy	=	<u>\$ 1,182.00</u> (enter on line 5b on the front)
Total A + B	=	<u>\$ 12,900.00</u>	=	0.2364			\$ 5,000.00		
							Total Bond Levy	=	<u>\$ 5,000.00</u> (enter on line 5c on the front)

State Of Oregon

Copy Of Advertisement

County Of Clatsop } ss.

Affidavit of PUBLICATION

I, Lauren McLean, being duly sworn, depose and say that I am the principal clerk of the manager of THE ASTORIAN, a newspaper of general circulation, as defined by section ORS 193.010 and 193.020 Oregon Compiled Laws, Annotated, printed and published tri-weekly at Astoria in the aforesaid county and state; the Legal Notice: AB8156 Notice of Budget Committee Meeting printed copy of which is hereto attached, was published in the entire issue of said newspaper Two successive and consecutive time(s) in the following issues: April 8th & 22nd, 2021.

[Handwritten signature of Lauren McLean]

Signed and attested before me on the 23rd day of April, 2021 by:

[Handwritten signature of Debra Ann Welch]

**AB8156
NOTICE OF BUDGET COMMITTEE MEETING**

A public meeting of the Nehalem Bay Wastewater Agency Budget Committee, Tillamook County, State of Oregon, to discuss the budget for the fiscal year July 1, 2021 to June 30, 2022 will be held via teleconference on the 5th day of May, 2021 at 7:00 pm.

The purpose of the meeting is to receive the budget message and to receive comment from the public on the budget. A copy of the budget document may be inspected or obtained on or after May 1, 2020 at <https://nehalembaywastewater.org/> or by mail by calling 503-368-5125.

This is a public meeting where deliberation of the Budget Committee will take place. Any person may join the teleconference and discuss proposed programs with the Budget Committee. Contact the office for teleconference instructions.

County of Record: Tillamook
 Notice Published In: The Astorian
 Notice Posted At: Manzanita, Nehalem, Wheeler
 Date Notice Prepared: April 8, 2021
 NBWA Board Chair: Shawn Michael Sims
 NBWA Budget Officer: Bruce Halverson
 Published: April 8, 22, 2021.



Notary Public for the State of Oregon, Residing at Astoria, Oregon, Clatsop County.

County Of Clatsop } ss.

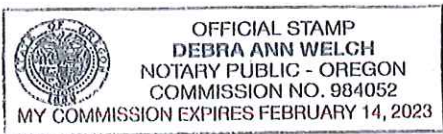
Affidavit of
PUBLICATION

I, Lauren McLean, being duly sworn, depose and say that I am the principal clerk of the manager of **THE ASTORIAN**, a newspaper of general circulation, as defined by section ORS 193.010 and 193.020 Oregon Compiled Laws, Annotated, printed and published tri-weekly at Astoria in the aforesaid county and state; the Legal Notice: **AB8267 Notice of Budget Hearing** printed copy of which is hereto attached, was published in the entire issue of said newspaper **One** successive and consecutive time(s) in the following issues: **June 8th, 2021.**

Lauren McLean

Signed and attested before me on the **11th** day of **June, 2021**
by:

Debra Ann Welch



Notary Public for the State of Oregon, Residing at Astoria, Oregon, Clatsop County.

FORM LB-1			
AB8267 NOTICE OF BUDGET HEARING			
A public meeting of the Board of Directors will be held on June 16, 2021 at 7:00 pm via Teleconference 1-844-648-1102 conference ID 387-714-133. The purpose of this meeting is to discuss the budget for the fiscal year beginning July 1, 2021 as approved by the Nehalem Bay Wastewater Agency Budget Committee. A summary of the budget is presented below. A copy of the budget may be inspected or obtained online at www.nehalembywastewater.org , or by contacting the office. This budget is for an annual budget period. This budget was prepared on a basis of accounting that is the same as the preceding year. If different, the major changes and their effect on the budget are explained below			
Contact: Bruce Halverson, Manager	Telephone: 503-368-5125	Email: nbwa2@nehalemtnet.net	
FINANCIAL SUMMARY - RESOURCES			
TOTAL OF ALL FUNDS	Actual Amount 2019-2020	Adopted Budget 2020-2021	Approved Budget 2021-2022
Beginning Fund Balance/Net Working Capital	\$5,392,246	\$4,400,000	\$4,400,000
Fees, Licenses, Permits, Fines, Assessments & Other Service Charges	\$1,368,558	\$1,377,074	\$1,368,792
Federal, State and all Other Grants, Gifts, Allocations and Donations	\$5,000	\$0	\$0
Revenue from Bonds and Other Debt	\$0	\$0	\$0
Interfund Transfers / Internal Service Reimbursements	\$537,390	\$550,253	\$514,800
All Other Resources Except Current Year Property Taxes	\$146,331	\$81,000	\$93,040
Current Year Property Taxes Estimated to be Received	\$414,972	\$410,717	\$450,732
Total Resources	\$7,864,497	\$6,819,044	\$6,824,364
FINANCIAL SUMMARY - REQUIREMENTS BY OBJECT CLASSIFICATION			
Personnel Services	\$689,178	\$690,784	\$736,862
Materials and Services	\$635,518	\$886,900	\$1,946,850
Capital Outlay	\$100,495	\$1,328,000	\$1,049,600
Debt Service	\$0	\$0	\$0
Interfund Transfers	\$537,390	\$550,253	\$514,800
Contingencies	\$0	\$390,904	\$426,420
Special Payments	\$201	\$3,000	\$3,000
Unappropriated Ending Balance and Reserved for Future Expenditure	\$6,031,715	\$2,969,203	\$2,146,832
Total Requirements	\$7,864,497	\$6,819,044	\$6,824,364
FINANCIAL SUMMARY - REQUIREMENTS AND FULL-TIME EQUIVALENT EMPLOYEES (FTE)			
Name of Organizational Unit or Program			
FTE for that unit or program			
Wastewater Collection and Treatment	\$6,909,292	\$6,819,044	6,824,364
FTE	7	6	6
Total Requirements	\$6,909,292	\$6,819,044	6,824,364
Total FTE	7	6	6
PROPERTY TAX LEVIES			
	Rate or Amount Imposed	Rate or Amount Imposed	Rate or Amount Approved
	2019-2020	2020-2021	2021-2022
Permanent Rate Levy (rate limit 0.4088 per \$1,000)	0.4088	0.4088	0.4088
Local Option Levy	0	0	0
Levy For General Obligation Bonds	0	0	0
STATEMENT OF INDEBTEDNESS			
LONG TERM DEBT	Estimated Debt Outstanding on July 1,	Estimated Debt Authorized, But Not Incurred on July 1	
General Obligation Bonds	\$0	\$0	
Other Bonds	\$0	\$0	
Other Borrowings	\$0	\$0	
Total	\$0	\$0	
150-604-073-2 (Rev. 11-18)		Published: June 8, 2021.	

2021-2022

NBWA BUDGET SCHEDULE

February 17, 2021	Appoint Budget Officer
April 7, 2021	Publish notice of Budget Committee Meeting in The Astorian
April 21, 2021	Publish second notice of Budget Committee Meeting in The Astorian
May 5, 2021	Budget Committee Meeting, 7:00 pm (Budget Committee Approves Proposed Budget)
June 9, 2021	Publish Notice of Hearing and Budget Summary in The Astorian
June 16, 2021	Budget Hearing 7:00 pm (precedes Regular Board Meeting)
June 16, 2021	Board of Directors adopts the Resolution for Lien Certification, Closes the Budget Hearing, and adopts the 2021/2022 Budget.
July 15, 2021	Submit Final Budget to Tillamook County Clerk (1), Tillamook County Assessor (2), and Tillamook County Treasurer (1)

Budget Committee Members are requested to attend the Budget Committee Meeting. It is not required for the Budget Committee Members to attend the Budget Hearing.

2021-2022

NBWA BUDGET COMMITTEE

Position 1 - David Dillon (2004-2021)	Term expires 06-30-2022
Position 2 - Laramie Myers (2020-2021)	Term expires 06-30-2022
Position 3 - Ann Morgan (1991-2021)	Term expires 06-30-2023
Position 4 - Chuck Winkelman (2015-2021)	Term expires 06-30-2023
Position 5 - Amy Cram (2021-2021)	Term expires 06-30-2024

Nehalem Bay Wastewater Agency
PO BOX 219
35755 Seventh St
Nehalem OR 97131
503-368-5125
www.nehalembaywastewater.org



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