

**REGULAR MEETING OF THE BOARD OF DIRECTORS  
SPECIAL MEETING - BUDGET HEARING**

June 19, 2019 - 7:00 p.m.

The meeting was called to order by Chairman Hickey at 7:00 pm with Mike Sims, Owen Nicholson, John Handler, and Curt Lorenz present. Board Director Elect, David Wilson was also in attendance. Also present was Manager Bruce Halverson, Keri Scott and Janet Lease. There were no members of the public present.

**MINUTES**

Director Handler made a motion to approve the minutes of the May 15, 2019 meeting as presented. The motion was seconded by Director Nicholson and passed unanimously.

**FINANCIAL REPORT**

Director Sims made a motion to approve the financial report for the month ending April 30, 2019. The motion was seconded by Director Handler and passed unanimously.

**BUDGET HEARING OPEN - TIME: 7:04 PM** by Chairman Hickey

**UNFINISHED BUSINESS**

There is no unfinished business at this time.

**NEW BUSINESS**

**Election Results**

The Tillamook County Clerk has sent the Official Abstract of the votes for the May 21, 2019 Special Election. The results show John Handler re-elected for Position #1 with 437 votes, and David Wilson elected for Position #2 with 390 votes.

Director Sims made a motion to accept the election results as presented by the Tillamook County Clerk and confirm the two candidates are qualified to hold the position for which they were elected. The motion was seconded by Director Nicholson and passed unanimously.

**Resolution 2019-02: Certifying Liens to Tillamook County Assessor**

The resolution shows 32 accounts being certified for collection to the Tillamook County Assessor totaling \$12,415.64. There were 40 certified letters representing 46 accounts mailed out on June 1<sup>st</sup> with 14 accounts being paid. Last year there were 30 accounts certified totaling \$9,597.07.

Director Handler made a motion to adopt Resolution 2019-02: Certifying Liens to Tillamook County Assessor totaling \$12,415.64. The motion was seconded by Director Nicholson and passed unanimously.

**REGULAR MEETING OF THE BOARD OF DIRECTORS  
SPECIAL MEETING - BUDGET HEARING**

June 19, 2019

Page Two.

There were no comments regarding the 2019-2020 budget and no changes made to the proposed budget approved by the budget committee.

**BUDGET HEARING CLOSED AT 7:10 PM** by Chairman Hickey

**Resolution 2019-03: Adoption of the 2019-2020 Budget**

Director Sims made a motion to adopt Resolution 2019-03: Adoption of the 2019-2020 Budget in the aggregate amount of \$6,909,292.00 The motion was seconded by Director Nicholson and passed unanimously.

**Resolution 2019-04: Appropriation of Funds for the 2019-2020 Budget**

Director Handler made a motion to adopt Resolution 2019-04: Appropriation of Funds for the 2019-2020 Budget categorized with General Fund at \$2,626,452; Bond Fund at \$0.00; System Development Fund at \$955,000; Improvement & Replacement Fund at \$78,500; Non-appropriated amount at \$3,249,340 totaling \$6,909,292. The motion was seconded by Director Sims and passed unanimously.

**Resolution 2019-05: Imposing & Levying Taxes for the 2019-2020 Budget**

Director Sims made a motion to adopt Resolution 2019-05: Imposing & Levying Taxes for the 2019-2020 Budget levying the maximum allowable rate of 0.4088/000. The motion was seconded by Director Handler and passed unanimously.

**Resolution 2019-06: Imposing & Categorizing Taxes for the 2019-2020 Budget**

Under the Non-Limited, Delinquent User Fees, the certified amount approved from Resolution 2019-02 of \$12,415.64 was added.

Director Handler made a motion to adopt Resolution 2019-06: Imposing & Categorizing Taxes for the 2019-2020 Budget with the addition of the Non-Limited amount of \$12,415.64 and the General Operating Levy of 0.4088/1000. The motion was seconded by Director Sims and passed unanimously.

**MANAGER'S REPORT**

**Bed & Breakfast Classification for SDC & User Fees:** A customer applied to the County to convert their residence into a Bed & Breakfast (two rooms for lodgers in their owner-occupied home). Current NBWA Resolution 97-9 classifies a Bed and Breakfast as a "Motel and Bed and Breakfast" each room without a kitchen requires an additional ½ SDC. NBWA Resolution 96-01 assesses a Bed & Breakfast an additional .5 EDU each unit without kitchen.

**REGULAR MEETING OF THE BOARD OF DIRECTORS  
SPECIAL MEETING - BUDGET HEARING**

June 19, 2019

Page Three

**MANAGER'S REPORT (cont.)**

**Bed & Breakfast Classification for SDC & User Fees (cont):**

The customer was notified of the additional charges when their application for conditional use was received at the County. The customer did not understand why they were being charged additional fees to rent out two rooms in their single-family, owner-occupied home when short term rentals and "Air B&Bs" were not assessed any additional fees. The Board requested copies of both resolutions for review and possible amendment to be addressed at the July 17<sup>th</sup> Board Meeting.

**Irrigation:** Irrigation season has started. With the dry weather the farmers cut the grass on their fields and were more than ready for some water. We had six stand pipes break. It's pretty common to have stand pipes break....cows, mowers, age, all take their turn.

**Front Door:** After four months. The automatic door at the office is once again automatic and working well.

**Emergency Septic System:** The Nehalem City Council meeting was attended on June 10<sup>th</sup> and presented the plan to the council. They approved the use of Nehalem City Park gathering area for the emergency septic system. We will be in contact with the county to discuss next steps.

**BioSolids Sampling Results:** Preliminary results for the sludge sampling that took place in B-cell by Kennedy Jenks and Pixis labs are good for a Class B (no extreme metals) land applying in our field. With all of the requirements with bio-solids, it will most likely be next summer before the actual dredging takes place. It is estimated that B-cell has 270 dry tons of sludge to remove. The cost estimate they gave us was 100 dry tons more than that so we could see a lower cost than the \$500,000 original quote. The actual bio-solids management plan (BMP) along with the land application must be submitted a minimum of six months prior to sludge removal. Soil samples in the tree field will need to be taken to make sure there isn't a high nutrient count from the irrigation water. It shouldn't be an issue.

**River Levee Repair:** Nothing to Report at this time.

Director Nicholson asked if there was any news on the Neah-Kah-Nie development and Manager Halverson responded that there was not.

**BOARD COMMENTS**

The July 17<sup>th</sup> Regular Board Meeting will be at 1:00 pm

**REGULAR MEETING OF THE BOARD OF DIRECTORS  
SPECIAL MEETING - BUDGET HEARING**

June 19, 2019

Page Four

**PUBLIC COMMENTS**

There were no members of the public present.

There being no further business, Chairman Hickey adjourned the meeting at 7:37 p.m.

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Jim Hickey, Chairman

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Bruce Halverson, Manager