The meeting was called to order by Chairman Handler at 7:01 pm with Director Sims, Director Hickey, and Director Wilson present. Director Nicholson was absent.

Budget Officer & Manager Bruce Halverson and Executive Assistant Keri Scott were also present.

There were no members of the public present. There were no participants on Zoom.

**MINUTES**

Director Sims made a motion to approve the minutes of the May 18, 2022, meeting as presented. The motion was seconded by Director Wilson and passed unanimously.

**FINANCIAL REPORT**

Director Hickey made a motion to approve the financial report for the month ending April 30, 2022. The motion was seconded by Director Sims and passed unanimously.

**BUDGET HEARING OPEN - TIME: 7:03 PM** by Chairman Handler

**UNFINISHED BUSINESS**

There is no unfinished business at this time.

**NEW BUSINESS**

**Resolution 2022-03: Certifying Liens to Tillamook County Assessor**

The resolution shows 22 accounts being certified to the Tillamook County Assessor totaling $10,816.00. There were 39 certified letters representing 42 accounts mailed out on June 1st with 17 accounts being paid. Last year there were 19 accounts certified totaling $7,675.14.

Director Sims made a motion to adopt Resolution 2022-03: Certifying Liens to Tillamook County Assessor totaling $10,816.00. The motion was seconded by Director Hickey and passed unanimously.

Budget Manager Bruce Halverson reviewed the changes as requested by Budget Committee

* Form LB-11 Reserve Funds Resources and Requirements added to Budget in order to better track the timeline for review of the dedicated funds 05 &06 (every 10 yrs.)
* 01 General Fund Overview: Language updated from “Tax Necessary to Balance” to “Tax Estimated to be Received”
* 05 & 06 Reserve Funds Overview: 05-5998 Assigned Fund Balance and the 06-5998 Committed Fund Balance language updated to “Unappropriated Ending Fund Balance.”

There were no further comments regarding the 2022-2023 budget and no changes made to the proposed budget approved by the budget committee.

**BUDGET HEARING CLOSED AT 7:08 PM** by Chairman Handler

**Resolution 2022-04: Adoption of the 2022-2023 Budget**

Director Sims made a motion to adopt Resolution 2022-04: Adoption of the 2022-2023 Budget in the aggregate amount of $6,827,528.00 The motion was seconded by Director Wilson and passed unanimously.

**Resolution 2022-05: Appropriation of Funds for the 2022-2023 Budget**

Director Sims made a motion to adopt Resolution 2022-05: Appropriation of Funds for the 2022-2023 Budget categorized with General Fund at $2,574,198; Bond Fund at $0.00; System Development Fund at $1,525,000; Improvement & Replacement Fund at $20,000; Non-appropriated amount at $2,708,330 totaling $6,827,528. The motion was seconded by Director Wilson and passed unanimously.

**Resolution 2022-06: Imposing & Levying Taxes for the 2022-2023 Budget**

Director Wilson made a motion to adopt Resolution 2022-06: Imposing & Levying Taxes for the 2022-2023 Budget levying the maximum allowable rate of 0.4088/1000. The motion was seconded by Director Sims and passed unanimously.

**Resolution 2022-07: Imposing & Categorizing Taxes for the 2022-2023 Budget**

Under the Non-Limited, Delinquent User Fees, the certified amount approved from Resolution 2021-02 of $10,816.00 was added.

Director Sims made a motion to adopt Resolution 2022-07: Imposing & Categorizing Taxes for the 2022-2023 Budget with the addition of the non-Limited amount of $10,816.00 and the General Operating Levy of 0.4088/1000. The motion was seconded by Director Hickey and passed unanimously.

**MANAGER’S REPORT**

**River Levee Maintenance:** We submitted the application to DSL again. We shall see what DSL has to say about it this time.

**River Gauge:** I have reached out to the Port of Nehalem to see if they have heard any news about the gauge install. The Port has reached out to their USGS contact to ask what, if any, updates they could provide.

**Permit Renewal:** Our NPDES (National Pollutant Discharge Elimination System) permit is scheduled to expire on March 31, 2023. Kennedy Jenks will be assisting with the application that will be submitted by September 23, 2022. We were hoping that the river gauge would have been up and running months ago so that we could submit the recorded data along with the application. If and when it does get installed, we will record data for 6-12 months and apply for a permit modification.

**Irrigation Season:** Due to the amount of rain we’ve had in May and in June, we will probably not be able to irrigate until late June/mid-July. The lagoons are down but it seems we always have something that delays the start of irrigation in the fields. This year, it is Mother Nature.

**Credit Card Use Memo:**

Director Hickey made a motion to approve the Credit Card Use Manager Memo. Director Wilson seconded the motion and the motion passed unanimously.

**BOARD COMMENTS**

The July 20th Regular Board Meeting will be at 1:00 pm

**PUBLIC COMMENTS**

There were no members of the public present.

There being no further business, Chairman Handler adjourned the meeting at 7:19 p.m.

John Handler, Chairman

Bruce Halverson, Manager