

REGULAR MEETING OF THE BOARD OF DIRECTORS

April 18, 2018

7:00 p.m.

The meeting was called to order at 7:00 pm by Chairman Hickey with John Handler, Curt Lorenz and Owen Nicholson present. Also present was Manager Bruce Halverson, Keri Scott, and Janet Lease. Director Mike Sims was excused from the meeting. There were no members of the public present.

MINUTES

Director Handler made a motion to approve the minutes of the March 21, 2018 meeting as presented. The motion was seconded by Director Nicholson and passed unanimously.

FINANCIAL REPORT

Director Nicholson made a motion to approve the financial report for the month ending February 28, 2018. The motion was seconded by Director Handler and passed unanimously.

PUBLIC HEARING-System Development Charge Increase

Chairman Hickey declared the public hearing open at 7:03 pm. No members of the public were present. The Board agreed that due diligence had been met in the process of public postings for the hearings. The public hearing dates had been advertised in The Astorian and The Tillamook Headlight Herald at the beginning of the year and again one week prior to the hearing. Also, at the beginning of the year, the SDC Rate Change Increase Public Notice had been mailed to 42 local contractors, builders, and entities. The SDC Rate Change Increase Public Notice and the SDC Report by Kennedy Jenks Consultants had been posted on the NBWA website since January 1, 2018. Chairman Hickey closed the public hearing at 7:08 pm.

Director Handler made a motion to approve Resolution 2018-02: Establishing New System Development Charge (Repealing Resolution 12-3). The motion was seconded by Director Nicholson and passed unanimously.

PUBLIC HEARING-User Fee Rate Increase

Chairman Hickey declared the public hearing open at 7:10 pm. No members of the public were present.

Chairman Hickey closed the public hearing at 7:14 pm.

Director Nicholson made a motion to approve Resolution 2018-03: Establishing New User Fees (Repealing Resolution 09-1).. The motion was seconded by Director Lorenz and passed unanimously

UNFINISHED BUSINESS

There is no unfinished business at this time.

NEW BUSINESS

Personnel Committee Report.

Chairman Hickey presented the Personnel Committee report from the April 4th meeting and the recommendation that the agency adopt a 3% increase for all staff effective July 1, 2018.

Director Nicholson moved to accept the recommendation of a 3% increase for the 2018-2019 Employee Salary Benefit Program. The motion was seconded by Director Handler and passed unanimously.

MANAGER'S REPORT

Chemical Changeover: The tanks and the actual equipment have been ordered. The equipment is approximately eight weeks out and one of the tanks (bleach aka Hypo) is arriving from the East Coast

Permit Renewal: We have received the new discharge permit. It is effective through 2023.

I & I: We had C-more Pipe TV-inspect our possible problem lines. They discovered some pretty good leakers that they will repair with Cure In Place Patching (CIPP).

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April 18, 2018

Page 2

Warehouse Upgrades: The portable generator is in place and has been tested. Top Grade has completed the outside work and have poured and set the pad for the generator. The property is noticeably more attractive and we have received compliments from the community. The last task to complete is the hard wiring of the generator into the breaker box and the electrician will do that very soon. We now have room to park the trucks and, in the future, we may add a storage container (painted to match the warehouse) for pipe and fittings. The roof estimate is \$30,000.00 and we continue to explore solar options other than the Tesla tiles which will not be available until 2023.

DEQ Inspection: The results of our sample split with DEQ is well within our permit standards. It has been some time since they last visited us, and it is nice to know that our weekly lab results are in line with their results.

BOARD COMMENTS

The Budget Committee Meeting will be at 7:00 pm on May 2nd. The May Board of Directors regular meeting will be at 1:00 pm, however, the June 20th Board of Director's meeting will be at 7:00 pm as well because it is the budget public hearing. Director Handler will not be able to attend the May Regular Board Meeting.


PUBLIC COMMENTS

There were no members of the public present.

There being no further business, Chairman Hickey adjourned the meeting at 7:35 pm.



Mike Sims, Vice-Chairman



Bruce Halverson, Manager