

REGULAR MEETING OF THE BOARD OF DIRECTORS

August 19, 2020 1:00 p.m.

The meeting was called to order at 1:00 pm by Chairman Mike Sims, Vice-Chairmen Hickey, and Director Handler present in the conference room. Director Wilson was excused, and Director Nicholson was not present.

Also present in the conference room was Manager Bruce Halverson, and Executive Assistant Keri Scott

There were no members of the public present.

MINUTES

Director Handler made a motion to approve the minutes of the July 15, 2020 meeting with a date correction in the "Board Comments" section on page two. The motion was seconded by Director Hickey and passed unanimously.

FINANCIAL REPORT

Director Handler made a motion to approve the financial report for the month ending June 30, 2020. The motion was seconded by Director Hickey and passed unanimously.

UNFINISHED BUSINESS

The Board unanimously agreed to continue the NBWA Covid-19 Relief Program as is, to be reviewed again at the September regular board meeting.

NEW BUSINESS

Online payments are now accepted, through a third-party servicer, on the Agency website. The process has been in place for three weeks with over a hundred customers using the online payment portal.

Accuity Board Inquiry Letter informing the Board of the upcoming audit and Accuity's responsibilities and standards. Director Handler and Director Hickey are available for an audit interview on Friday, 8/28/20.

SDAO Board Leadership Academy offers trainings online and in -person for Governance. Director Handler expressed interest in registering for the program. The 2021 SDAO Annual Conference will be 100% virtual.

MANAGER'S REPORT

Bio-Solids Project: The project is complete. They removed a total of 706 dry tons of bio-solids out of B-cell. Kennedy Jenks had estimated 270 dry tons. Fire Mountain Farm had conducted their own sampling and they estimated over 600 dry tons. Even with the additional tonnage, the project came in under budget and the Fire Mountain Farms discounted the final cost by \$35,000 because we provided onsite lodging capability and were easy to work with. Final bill for the dredging and the land application was \$244,772.00

REGULAR MEETING OF THE BOARD OF DIRECTORS

August 19, 2020 Page Two

MANAGER'S REPORT (cont)

Covid 19 Influent Testing: The results from the influent (raw sewage) sample that was taken August 4th came back as none detected. The results from the August 11th sample came back with Covid detected. We are communicating with BioBot to clarify the results before making the results public. If the next week of testing comes back with Covid detected, we plan to sample from communities so that we can narrow down the infection area. If the test results continue to show Covid, we will continue paying for tests. The testing is \$1,200.00 per test and are purchased in blocks of four (four weeks of testing).

Director Handler suggested collaborating with Nehalem Bay Fire and Rescue as they have been successful in obtaining funds for Covid expenditures.

Irrigation: We continue to irrigate Cowan's fields. We are putting out around 350,000 gallons per day. We are not watering our own fields yet because of the bio-solids project.

North Fork Waterline Problem: During the recent project for the city of Nehalem, the boring contractor hit our main sewer line in North Fork road at least twice. This was not discovered until two weeks after the project was completed, with the out of town contractor, Sound Drilling, long gone. We had Spartan come in and TV the line, finding broken pipe and a huge rock in the way, forcing the inspection to be cut short. Sound Drilling returned this week to begin repairs. They have repaired 80 ft, denied that the damage to the line was from their boring, and backfilled over the repair before NBWA or the City of Nehalem could inspect the work.

Audit: Accuity will be conducting the annual audit on August 28th. They will be in town that entire week, but completing the audit remotely from their vacation rental. They have asked that one or two Directors be available for a telephone interview on the morning of the 28th. Directors Handler and Hickey volunteered to be available that morning.

Postal Delay: The July billing statements, while mailed out on July 1st, did not make it to customers until after the due date of the 25th causing confusion and frustration from Cycle 1 customers. We have been fielding 5-15 calls a day from the last week of July through the first two weeks of August. It appears that the August statements were received in a timely fashion, with many customers receiving the August past due statement before receiving the regular July statement. Thankfully, with our Covid Relief program in place, no past due interest was charged and most customers were appeased once the situation was explained

BOARD COMMENTS

The next regular meeting will be September 16th at 1:00 pm. In office and teleconference options will be available.

PUBLIC COMMENTS

There were no members of the public present in the conference room or on the teleconference line.

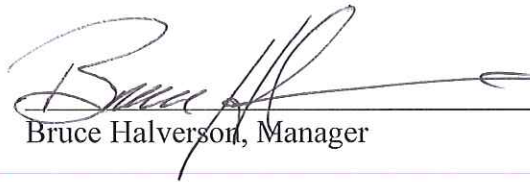
REGULAR MEETING OF THE BOARD OF DIRECTORS

August 19, 2020 Page Three

There being no further business, Chairman Sims adjourned the meeting at 1:16 pm



John Handler, Vice-Chairman 9/16/20



Bruce Halverson, Manager