

BUDGET HEARING & REGULAR MEETING OF THE BOARD OF DIRECTORS

June 16, 2021 7:00 p.m. Tele/Video Conference & NBWA Conference Room

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The meeting was called to order by Chairman Sims at 7:05 pm with Director Nicholson, Director Handler, and Director Wilson present. Director Hickey was absent.

Budget Officer & Manager Bruce Halverson and Executive Assistant Keri Scott were also present.

There were no members of the public present. There were no participants on the teleconference.

MINUTES

Director Nicholson made a motion to approve the minutes of the May 19, 2021, meeting as presented. The motion was seconded by Director Wilson and passed unanimously.

FINANCIAL REPORT

Director Handler made a motion to approve the financial report for the month ending April 30, 2021. The motion was seconded by Director Nicholson and passed unanimously.

BUDGET HEARING OPEN - TIME: 7:07 PM by Chairman Sims

UNFINISHED BUSINESS

There is no unfinished business at this time.

NEW BUSINESS

Election Results

The Tillamook County Clerk sent the Official Abstract of the votes for the May 18, 2021 Special Election. The results show Owen Nicholson re-elected for Position #3 with 685 votes, Jim Hickey re-elected for Position #4 with 702 votes, and Mike Sims re-elected for Position #5 with 743 votes.

Director Handler made a motion to accept the election results as presented by the Tillamook County Clerk and confirm the three candidates are qualified to hold the position for which they were elected. The motion was seconded by Director Wilson and passed unanimously.

Resolution 2021-01: Temporary Employee Deductible Reimbursement Plan

Director Handler made a motion to adopt Resolution 2021-01 the Temporary Employee Deductible Reimbursement Plan as presented. The motion was seconded by Director Nicholson and passed unanimously.

Resolution 2021-02: Certifying Liens to Tillamook County Assessor

The resolution shows 19 accounts being certified to the Tillamook County Assessor totaling \$7,675.14. There were 40 certified letters representing 44 accounts mailed out on June 1st with 25 accounts being paid. Last year there were 17 accounts certified totaling \$7,834.15.

Director Nicholson made a motion to adopt Resolution 2021-02: Certifying Liens to Tillamook County Assessor totaling \$7,657.14. The motion was seconded by Director Handler and passed unanimously.

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Budget Manager Bruce Halverson reviewed the changes as requested by Budget Committee

- Management's Discussion and Analysis Budget Message (pages 2-3). The paragraph describing the 06 Improvement and Replacement Fund now includes the information that the dedicated revenues of System Development Charges collected are held in this fund.
- The narrative for Personnel Services Expenses 01 General Fund now includes the number of employees at Tier 1 PERS and the number of employees at OPSRP.
- The descriptions within the financial tables (pages 9&11) now include the fund # preceding the line#
- The terms of the budget committee members have been staggered so that no more than one third of the appointed terms end each year. (p.13) Laramie Myers terms changed from 2023 expiration to 2022 expiration. Position titles have been added for budget committee members.
- In review of the 01 General Fund Overview (pages 4-5) it was mentioned that the Tax Revenue from the ad valorem property tax should not be budgeted at 100% because not all taxpayers pay their taxes in the year billed. It was proposed to adjust the Tax Necessary to balance to 97% of the tax revenue calculated in the Tillamook County Summary of Assessment and Tax Roll for the 2020-2021 Tax Year. The last six years of tax revenue were reviewed and confirmed that we have, in fact, been receiving 100% of the projected tax revenue. No changes were made for this budget.

There were no further comments regarding the 2021-2022 budget and no changes made to the proposed budget approved by the budget committee.

BUDGET HEARING CLOSED AT 7:16 PM by Chairman Sims

Resolution 2021-03: Adoption of the 2021-2022 Budget

Director Handler made a motion to adopt Resolution 2021-03: Adoption of the 2021-2022 Budget in the aggregate amount of \$6,824,364.00 The motion was seconded by Director Nicholson and passed unanimously.

Resolution 2021-04: Appropriation of Funds for the 2021-2022 Budget

Director Nicholson made a motion to adopt Resolution 2021-04: Appropriation of Funds for the 2021-2022 Budget categorized with General Fund at \$3,627,932; Bond Fund at \$0.00; System Development Fund at \$948,000; Improvement & Replacement Fund at \$101,600,0. Non-appropriated amount at \$2,146,832 totaling \$6,824,364. The motion was seconded by Director Wilson and passed unanimously.

Resolution 2021-05: Imposing & Levying Taxes for the 2019-2020 Budget

Director Handler made a motion to adopt Resolution 2021-05: Imposing & Levying Taxes for the 2021-2022 Budget levying the maximum allowable rate of 0.4088/1000. The motion was seconded by Director Wilson and passed unanimously.

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Resolution 2021-06: Imposing & Categorizing Taxes for the 2021-2022 Budget

Under the Non-Limited, Delinquent User Fees, the certified amount approved from Resolution 2021-02 of \$7,675.14 was added.

Director Handler made a motion to adopt Resolution 2021-06: Imposing & Categorizing Taxes for the 2021-2022 Budget with the addition of the non-Limited amount of \$7,675.14 and the General Operating Levy of 0.4088/1000. The motion was seconded by Director Wilson and passed unanimously.

MANAGER'S REPORT

Bio-Solids Project: We are waiting for the results from the latest sampling that was taken last month. We do not anticipate any changes from the previous sampling results. Hopefully, we can move forward and get the actual dredging done in late July early August. We had a meeting with Fire Mountain Farms and Kennedy Jenks on Wednesday, the project is slated to begin July 26th, 2021.

Levee Maintenance: The application sent by the project committee of the Port of Nehalem; Sunset Drainage District; and NBWA, has been rejected and deemed not complete by the Department of State Lands. Now they want to know specific fish species that can or will be affected by this project as well as an array of other requests. The Port asked if we could have Kennedy Jenks review the application and give us a quote for a completion of the application.

Botts Marsh Project: The Wheeler City Council did not green light the project. The developer is hiring a planner to work with him to develop an application for outright use. That is all the information that I received from Wheeler's former City Manager.

River Gauge Update: USGS is currently working with ODOT to get the new gauge added to the bridge.

Oregon HB 2344: Governor Kate Brown signed the 'Do Not Flush' labeling law on June 8th, 2021, requiring the label on all disposable wipes.

We have had a record month and year for SDCs, June has already seen processed 10 SDCs in the first two weeks. Currently at a record 35 SDCs for the year with two weeks left in the fiscal year.

Westlake Chemical has declared a Force Majeure for Sodium Hypochlorite production. We do not have a date for production to return to normal. We will reduce the irrigation schedule until the issue is resolved. We just received a full shipment, so we are all right for now.

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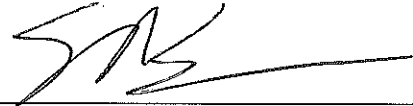
BOARD COMMENTS

The July 28th Regular Board Meeting will be at 1:00 pm

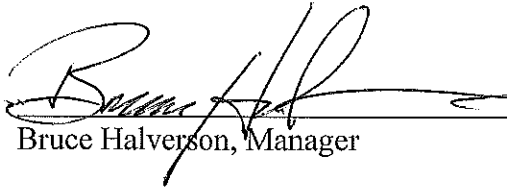
PUBLIC COMMENTS

There were no members of the public present.

There being no further business, Chairman Sims adjourned the meeting at 7:37 p.m.



Mike Sims, Chairman



Bruce Halverson, Manager