

REGULAR MEETING OF THE BOARD OF DIRECTORS

February 20, 2019 2:00 p.m.

The meeting was called to order by Chairman Jim Hickey at 1:22 pm with Mike Sims, Curt Lorenz, Owen Nicholson, and John Handler present. Also present was Manager Bruce Halverson, Keri Scott and Janet Lease. Angie Burr was also present.

MINUTES

Director Handler made a motion to approve the minutes of the January 16, 2019 meeting as presented. The motion was seconded by Director Lorenz and passed unanimously.

FINANCIAL REPORT

Director Handler noted the check for Sodium Hypo to Northstar Chemical for \$1,033.00, asking if it was a monthly payment or as needed. Manager Halverson responded that it was as needed, and that the agency was looking at increasing the size of the holding tank to reduce the frequency of shipments.

Director Sims made a motion to approve the financial report for the month ending December 31, 2018. The motion was seconded by Director Handler and passed unanimously.

UNFINISHED BUSINESS

No unfinished at this time.

NEW BUSINESS

2019-2020 Budget Items: Director Handler nominated Manager, Bruce Halverson, for Budget Officer. Director Sims seconded the nomination and the board appointed Bruce Halverson for the 2019-2020 Budget Officer.

The Board reviewed the 2019-2020 Budget Calendar and approved the schedule per Board consensus.

The Board reviewed the 2019-2020 Budget Committee members. Director Handler made a motion to reappoint David Dillon and David Wilson for another three-year term on the Budget Committee. Director Sims seconded the motion and it passed unanimously.

MANAGER'S REPORT

Vac-Con: The auxiliary engine on the Vac-Con broke down. We took it to Tillamook Diesel. The flywheel, bearings, shaft, and hydraulic pump bracket were all replaced. They also welded the broken cover. The auto-greaser for the bearings was also replaced by the crew. At this time the Vac-Con is fully functional. In the five years since the purchase of the Vac-Con, the repairs have totaled nearly \$100,000.00

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MANAGER'S REPORT (continued)

TPud Grant and Homeland Security Grant: We have applied for two grants. The first is the Oregon Homeland Security Project for \$122,174.00. This is the second year we are pursuing this grant. We have partnered with the three cities, Neahkahnie Water, and the EVCNB, for GIS solutions through ESRI in mapping the water and wastewater utilities. The GIS maps will be available electronically and accessed through computers, tablets, and phones. This information will be available to all utilities, cities, EVCNB, OEM, and FEMA during and after an event or disaster. The other grant we have applied for is the Tillamook People's Utility District Community Support project for \$10,000.00. This grant will partially fund the prototype Emergency Septic System installed at Nehalem Park. The quote for this project came in around \$14,000.00. The plan is to have Emergency Septic Systems installed at all three cities gathering places.

Biosolids Program: The agency contacted Kennedy Jenks to begin work on the Biosolids program and removing the sludge from B cell. Kennedy Jenks will sample the sludge and work on getting DEQ approval to land-apply the sludge to our fields.

BOARD COMMENTS

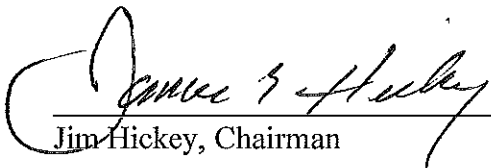
Director Handler and Director Lorenz attended the SDAO annual conference in Sunriver over the second weekend of February. Director Handler discussed the excellent presentation on Cyber Security and will be providing handouts to the Board and the Agency on the topics covered.

The next regular meeting of the Board of Directors is March 20th at 1:00. Director Lorenz mentioned that he will not be able to attend the April and May meetings, including the Budget Committee Meeting. Director Sims will not be at the May 15th regular meeting.

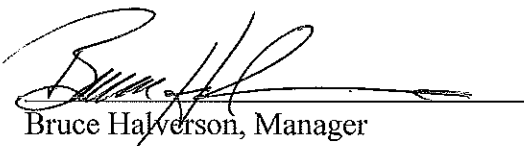
PUBLIC COMMENTS

There were no public comments.

There being no further business, Chairman Hickey adjourned the meeting at 2:00 pm



Jim Hickey, Chairman



Bruce Halverson, Manager